

TOWN OF AURORA
MINUTES OF REGULAR BOARD MEETING
Thursday, January 9, 2025

The Aurora Town Board met at the town hall on Thursday, January 9, 2025, at 7:00 pm. Officers present were Chairman CJ Young, Supervisor I Jeff Toll, Supervisor II Andy Przybyl, Treasurer Melissa Zamzow, and Clerk Ann Mosling. Resident Tom Mosling was also in attendance.

Chairman Young called the meeting to order, and attendees recited "The Pledge of Allegiance."

The Clerk verified that the meeting Agenda was posted on Tuesday, January 7th at these locations: 1) Town of Aurora website (www.townaurora.com), 2) Town Hall board, and 3) Town board located at Midway Gas and Oil. **A motion was made by Jeff, and seconded by Andy, approve the agenda and proceed with the meeting. Motion carried.**

A motion was made by Andy, and seconded by Jeff, to approve the Minutes from the December 12, 2024 Regular Board meeting, budget meeting, and town elector's meeting, and enter them into the official record. Motion carried.

Officers' Reports:

A) Treasurer's Report:

The checking account beginning balance for **December 2024** was \$154,358.32.

Deposits: \$551,623.31, including \$24.43 in earned interest

Payments: \$12,175.43, with five outstanding checks totaling \$1,144.98

The month-end cash on-hand balance was \$692,661.22.

YTD Receipts: \$1,677,542.63

YTD Disbursements: \$1,559,927.77

A motion was made by Andy, and seconded by Jeff, to approve the Treasurer's reports. Motion carried.

B) Clerk:

- Receipts: There is nothing surprising in either Receipts or Disbursements for December. We ended 2024 with an income surplus of \$556,000.35, the majority of which is paid out in the January Settlement 2024 Tax Roll to Waushara County and each of the four school districts:
 - Waushara County \$160,379.68
 - Berlin Area School District \$189,372.59
 - Omro School District \$173.66
 - Moraine Park Technical College \$16,823.52
 - Fox Valley Technical College \$14.68The January Settlement, which is included in distributions this month, totals \$366,764.13. The next tax settlements occur in February and August.
- Disbursements: Actual Highway expenditures were lower in December than budgeted, while costs for printing the tax letters and town newsletters increased by almost \$300 in 2024 from the previous year. Town hall expenditures were less than budgeted only because lawn mowing expenses occurred in November instead of December. We ended 2024 expenditures \$71,041.13 under budget.
 - Year End 2024 Receipts = \$1,677,542.63
 - Year End 2025 Disbursements = \$1,559,707.77 (This value changed from the Treasurer's reported value due to a \$220 voided check.)
- 2024 Town of Aurora tax bill for the cell tower was \$546.49. This is a new, reclassified real estate tax that was previously classified as personal property tax in 2023 and for which tax was formerly paid by the cell tower carrier. The Board reaffirmed it's previous decision not to divide the land beneath the cell tower into a separate parcel to enable the cell tower carrier to be billed for its real estate tax.

- No change in final value of 2025 General Transportation Aid received from WI DOT from previous year: annual \$75,595.10/per quarter \$18,898.775.
- COM2 Recycling Solutions offers electronic recycling services free of charge to the municipality and will host 1 day event free of cost. Ann will follow up to see if Aurora can use and implement this service. Hopefully a free collection will prevent electronic equipment from being dumped along roadways.
- Feedback on Waushara County Mission, Vision and Values: There is nothing about agriculture in the Vision. Ann will communicate this message to the county.
- Feedback on county's Outdoor Recreation Plan: Ann to respond and request that the county's parks dept take up maintenance on the county park located on State Rd 49 at the mouth of the Auroraville mill pond.
- Ann to post Farmland Preservation Program brochure on the website.

C) Board

Business:

1. Discussion about drive-time tests received from Waushara County EMS of routes from their Poy Sippi EMS station to various points within Aurora, but test results did not include the specific route CJ originally requested from the Poy Sippi station to the daycare on 36th Rd, south of the Fox River. CJ will contact county EMS services and request a time test of this route as that is likely the farthest location away from the Poy Sippi station.
2. **Andy made a motion, seconded by Jeff, to approve Ann to attend the 3rd year clerk training at the Clerks & Treasurer's Institute this summer. Cost is expected to be \$500. Motion carried.**
3. Ann has verified the 2022 BOR training video still meets the state's 2025 training requirements. Ann will setup training for CJ and Jeff to take the training class at 6pm before the next board meeting on Feb 13th.
4. Road report and any necessary decisions pertaining to maintenance and improvement.

Current projects:

- a. 36th Ct/Allen Chikowski – CJ: no status on meeting with County Zoning Wed, Dec 18th
- b. Pothole Cypress Dr near X intersection: Andy confirmed pothole was very large; Andy filled it with gravel as a temporary measure until it can be properly fixed but also made a suggestion to fill with lime.

Future projects:

- Blacktop town hall parking lot and make curbs/sidewalk: Because we have to respond to WEC election audit, CJ suggested we find a concrete contractor. Andy will contact contractor(s) about cost and availability.
 - Replace street signs south of Hwy 21/west of 49
 - Next year's seal coating projects / crack fill before seal coating if we have the money:
 - E. Waushara – from Retzlaff's to top of the hill, approximately 1 mile
 - Side streets off of E. Waushara
 - 32nd Dr (road to Walmart): ditching, need quote on overlay, roadway sagging at culvert (culvert itself verified OK)
5. **A motion was made by Jeff, and seconded by Andy, to approve the scheduled payments. Motion carried.**

As there was no further business, the meeting was adjourned.

Ann Mosling, Clerk

Minutes of Caucus

TOWN OF AURORA, WAUSHARA COUNTY, WI

W2319 State Highway 21, Berlin, Wisconsin

January 9, 2025

The Aurora Town Board and residents met at the town hall on Thursday, January 9, 2025, at 6:37 p.m. for the 2025 Caucus, a process of nominating candidates for election to Town of Aurora public offices at the Spring Election, scheduled on April 1, 2025. Incumbent officers present were, Chairman C.J. Young, Supervisor I Jeff Toll, Supervisor II Andy Przybyl, Treasurer Melissa Zamzow, and Clerk Ann Mosling. Resident Tom Mosling was also present.

The clerk verified that a notice of Caucus was posted on January 7, 2025, at these locations: 1) Town of Aurora website (www.townaurora.com), 2) Town Hall board, and 3) Town board located at Midway Gas and Oil.

CJ made a motion, seconded by Jeff, to nominate Tom Mosling to conduct the Caucus. Motion carried.

Andy made a motion, seconded by Jeff, to nominate C.J. Young as a candidate for Town Chairman. CJ Young accepted the nomination. No other motions of nomination were made. Motion carried. C.J. Young will run unopposed for Office of Town Chairman at the Spring Election.

Andy made a motion, seconded by Melissa, to nominate Jeff Toll as a candidate for Town Supervisor I. Jeff Toll accepted the nomination. No other motions of nomination were made. Motion carried. Jeff Toll will run unopposed for Office of Town Supervisor I at the Spring Election.

CJ made a motion, seconded by Jeff, to nominate Andy Przybyl as a candidate for Town Supervisor II. Andy Przybyl accepted the nomination. No other motions of nomination were made. Motion carried. Andy Przybyl will run unopposed for Office of Town Supervisor II at the Spring Election.

Andy made a motion, seconded by CJ, to nominate Melissa Zamzow as a candidate for Town Treasurer. Melissa Zamzow accepted the nomination. No other motions of nomination were made. Motion carried. Melissa Zamzow will run unopposed for Office of Town Treasurer at the Spring Election.

Andy made a motion, seconded by Melissa, to nominate Ann Mosling as a candidate for Town Clerk. Ann Mosling accepted the nomination. No other motions of nomination were made. Motion carried. Ann Mosling will run unopposed for Office of Town Clerk at the Spring Election.

The nomination of each candidate has been certified. The clerk provided each candidate with necessary forms to declare and run for office in the Town of Aurora. These forms must be completed, signed, and returned to the Town Clerk by Monday, January 13, 2025, at 5:00p.m. for their names to appear on the ballot for the Spring Election, April 1, 2025.

*Notification of Nomination

- *Campaign Registration Statement (Form CF-1)
- *Declaration of Candidacy (Form EL-162)
- *Receipt of Notification

All candidates have completed, signed and returned their forms to the Town Clerk at the conclusion of the Caucus.

The clerk filed the candidates' election forms with the Waushara County Clerk's office on January 11, 2025.

Ann Mosling, Clerk

TOWN OF AURORA
MINUTES OF REGULAR BOARD MEETING
Thursday, February 13, 2025

The Aurora Town Board met at the town hall on Thursday, February 13, 2025, at 7:00 pm. Officers present were Chairman CJ Young, Supervisor I Jeff Toll, Treasurer Melissa Zamzow, and Clerk Ann Mosling. Visitors present were Ruth Zouski, Waushara County Corporate Counsel, and resident Tom Mosling.

Chairman Young called the meeting to order, and attendees recited "The Pledge of Allegiance."

The Clerk verified that the meeting Agenda was posted on Tuesday, February 11th at these locations: 1) Town of Aurora website (www.townaurora.com), 2) Town Hall board, and 3) Town board located at Midway Gas and Oil. **A motion was made by Jeff, and seconded by CJ, approve the agenda and proceed with the meeting. Motion carried.**

A motion was made by CJ, and seconded by Jeff, to approve minutes from the Caucus and the Regular Board Meeting, both held on January 9, 2025, and enter them into the official record. Motion carried.

Officers' Reports:

A) Treasurer's Report:

- Missy finished collections for the 1st tax installment on Friday, Feb 7th. She rejected a couple of dog license applications due to missing vet reports. When finally received, they will have to be sent to the county.
- The checking account beginning balance for **January 2025** was \$693,806.20.
Deposits: \$791,046.13, including \$115.48 in earned interest
Payments: \$381,451.40, with two outstanding checks totaling \$67.21
The month-end cash on-hand balance was \$1,103,333.72.
YTD Receipts: \$791,046.13 YTD Disbursements: \$380,593.63
A motion was made by Jeff, and seconded by CJ, to approve the Treasurer's reports. Motion carried.

B) Clerk:

- 2024 Payable 2025 Tax levies collected YTD: \$1,429,434.91. Amount due in July: \$465,067.75
- February tax settlement:

Waushara County	\$417,998.46 (includes 20% MFL)
Berlin School District	\$493,283.97
Omro School District	\$452.37
Moraine Park Tech College	\$43,822.46
Fox Valley Tech College	\$38.25
Town of Aurora	<u>\$80,176.61</u>
Total February levies:	\$1,035,772.12
- Ann: Post to the website the letter received from the Public Service Commission concerning easement to go across personal property for the construction and rebuilding work on high voltage transmission lines in the Town of Aurora.
- No bill has been received yet for snow plowing services. CJ will check into this.
- Ann received additional information received from COM2 Recycling Solutions about electronic recycling services free of charge to the municipality. A representative may attend a board meeting. Ann to follow up. The county is still accepting used TVs, microwaves, tires but they must be taken into the county.
- Received a temporary restraining order from the Office of the Senior Procurement Executive in the case of New York et al. versus Trump, No. 25-cv-39-JJM-PAS (D.R.I.), EFC No. 50 (Jan. 31, 2025).
Note: refer to the Aurora website for the "Notice of Court Order."

C) Board

Business:

1. **A motion was made by CJ, and seconded by Jeff, to approve the collection site lease proposal received from the county. No significant changes were made in the renewal contract. Contract period is 02/01/2025 – 02/01/2035. Motion carried.** CJ and Ann signed the contract.
2. Ruth Zouski agreed for the county to split the cost of paving the road leading to the collection site with the Town of Aurora. CJ will contact the county zoning department to discuss the details.
3. Ruth Zouski will ensure the county park located on State Rd 49 by the Auroraville mill pond dam is added to the county's maintenance schedule.
4. Discussion w/ decision on a concrete contractor for town hall parking lot and sidewalk: Tabled for the next meeting as Andy was checking into contractors and he is not present.
5. Discussion w/ possible decision Welsh Cemetery – item added to agenda by Andy. Tabled discussion for the next meeting as Andy is not present.
6. Charter Spectrum Permits to construct/maintain/repair utilities within highway right-of-way: CJ will contact Charter concerning permits.
7. The county has chosen Transcendent Technologies (TTech) to be their new Land Records Software vendor. This requires Aurora to migrate from its current software GCS/Catalis Tax Rctg/Pet Licensing software to TTech. Missy is already using TTech for the City of Green Lake and approves the software. **A motion was made by CJ, and seconded by Jeff, to make the software migration to TTech and sign the TTech software maintenance agreement. Motion carried.** Missy signed the contract. Ann will need to send it to TTech.
8. Discussion w/ possible decision to place an AD for lawn mowing services if post is not filled: Aurora has a possible contractor which needs to be vetted. Table a decision until the next meeting.
9. **A motion was made by Jeff, and seconded by CJ, to move the April monthly board meeting and the Annual Board meeting to April 9th. Motion carried.** Ann will need to post notification.
10. Ongoing discussion of Waushara County EMS service w/ possible decision: Ruth will take back to the EMS service CJ's request for a drive time test for the longest route in Aurora: from the Poy Sippi EMS station to the daycare on 36th Rd, south of the Fox River.
11. Road report and any necessary decisions pertaining to maintenance and improvement.

Current projects:

- a. 36th Ct/Allen Chikowski – CJ: no status on meeting with County Zoning Wed, Dec 18th – *no action*
- b. Pothole Cypress Dr near X intersection: Andy confirmed pothole was very large; Andy filled it with gravel as a temporary measure until it can be properly fixed but also made a suggestion to fill with lime.

Future projects:

- Blacktop town hall parking lot and make curbs/sidewalk: Because we have to respond to WEC election audit, CJ suggested we find a concrete contractor. Andy will contact contractor(s) about cost and availability.
 - Replace street signs south of Hwy 21/west of 49
 - Next year's seal coating projects / crack fill before seal coating if we have the money:
 - E. Waushara – from Retzlaff's to top of the hill, approximately 1 mile
 - Side streets off of E. Waushara
 - 32nd Dr (road to Walmart): ditching, need quote on overlay, roadway sagging at culvert (culvert itself verified OK)
12. **A motion was made by Jeff, and seconded by CJ, to approve the scheduled payments. Motion carried.**

As there was no further business, the meeting was adjourned at 8:03pm.

Ann Mosling, Clerk

TOWN OF AURORA
MINUTES OF REGULAR BOARD MEETING
Thursday, March 13, 2025

The Aurora Town Board met at the town hall on Thursday, March 13, 2025, at 7:00 pm. Officers present were Chairman CJ Young, Supervisor I Jeff Toll, Supervisor II Andy Przybyl, Treasurer Melissa Zamzow, and Clerk Ann Mosling. Resident Tom Mosling was also present.

Chairman Young called the meeting to order at 7:03pm.

The Clerk verified that the meeting Agenda was posted on Tuesday, March 11th at these locations: 1) Town of Aurora website (www.townaurora.com), 2) Town Hall board, and 3) Town board located at Midway Gas and Oil. **A motion was made by Jeff, and seconded by Andy, to approve the agenda and proceed with the meeting. Motion carried.**

A motion was made by Andy, and seconded by Jeff, to approve the Minutes from the February 13, 2025 Regular Board meeting, and enter them into the official record. Motion carried.

Officers' Reports:

A) Treasurer's Report:

The checking account beginning balance for **February 2025** was \$1,103,400.93.

Deposits: \$125,424.79, including \$105.85 in earned interest

Payments: \$964,707.77, with three outstanding checks totaling \$3,675.66

The month-end cash on-hand balance was \$260,442.29.

YTD Receipts: \$916,470.92 YTD Disbursements: \$1,348,969.85

A motion was made by Jeff, and seconded by Andy, to approve the Treasurer's report. Motion carried.

B) Clerk:

- Action Appraisers is charging \$32,150 for the 2025 Maintenance and Market Update services, which includes a revaluation of all property value in Aurora. The first payment of \$8,037 is included in this month's distribution.
- **Open Book** and **Board of Review** for the Town of Aurora will not be scheduled until after August 5th this year. Action Appraisers requires updated tax reports from the WI DOR, released in August 2025, to complete their property value assessments.
- The WI Asphalt Pavement Assoc. is holding a seminar on April 14th in Appleton. See the clerk for info and registration.
- Waushara County Code amendments are being made to: Chapter 8 Building and Mechanical Code, Chapter 42 Subdivision Code, and Chapters 54 & 58 Zoning Code. Amendments will be considered at a public hearing of the county's Planning and Zoning Committee on Thursday, March 20, 2025. Drafts of the changes may be viewed by contacting the clerk. Anyone wishing to comment on the changes can do so at or prior to the meeting.
- Ahern completed an inspection of the fire alarm system on 3/7/2025. No deficiencies were found.
- Spring Election is on Tuesday, April 1, 2025. In-person absentee voting begins 3/18/2025.
- Waushara County Economic Development Corporation, inactive since 2021, is being revitalized and is looking for municipal partners. The meeting is scheduled for April 16, 2025 at 1pm, and will focus on what the Corporation can do for the county and what the priorities should be.
- A bill has not been received yet for 2024-2025 snow plowing services.
- April monthly board meeting & Annual Board meeting scheduled on April 9, 2025

C) Board

- Jeff: County Zoning Dept is reviewing the Otto Brey County Park for possible upgrades.

- Andy: Received 3 calls with positive feedback from snow plowing services. He has also received a couple of calls about spots of upheaval in the road pavement. These cannot be repaired until the frost is out of the ground.
- CJ: Received 1 complaint about the snowplow leaving snow in a driveway. This is sometimes unavoidable.

Business:

1. Discussion w/ decision on a concrete contractor for town hall parking lot and sidewalk: A contractor should quote: 1) dirt work needed to slope area to route water run-off, 2) pave parking lot in both concrete and blacktop, 3) concrete sidewalk and curbs, 4) pave driveway in both concrete and blacktop. Concrete contractor will possibly act as general contract to subcontract blacktop. CJ contacted Dave S/Zoning Dept about splitting the cost of paving the driveway with the county.
2. Andy became the new chairman of the Welsh Cemetery board and requested that the records for this organization be moved to the town hall. Records contain info about mowing, insurance, etc. Yearly operational costs for the cemetery are \$6-7K. **A motion was made by CJ, and seconded by Jeff, to move the file cabinet containing the Welsh Cemetery records into the town hall office. Motion carried.**
3. Charter Spectrum Permits to construct/maintain/repair utilities within highway right-of-way: *No action.*
4. **A motion was made by Andy, and seconded by CJ, to approve hiring Vanda Lemke to the town's lawn mowing position for 2025. Motion carried.**
5. Ongoing discussion of switching to Waushara County EMS service: CJ has still not received the results for a drive time test for the longest route in Aurora.
6. The 2025 Road Inspection is scheduled for April 13, 2025 starting at 8:00 am.
7. The Board completed an audit of the Treasurer's ledger and Clerk's QuickBooks financial records. No deficiencies or inconsistencies were found between them.
8. Road report: CJ plans to have the county begin fixing potholes after April 1st.

Current projects:

- a. 36th Ct/Allen Chikowski – CJ: no status on meeting with County Zoning Wed, Dec 18th – *no action*
- b. Pothole Cypress Dr near X intersection: Andy has refilled this pothole with gravel several times to date; this is a temporary measure until it can be properly fixed after ground thaws

Future projects:

- Blacktop town hall parking lot and make curbs/sidewalk-getting quotes from concrete contractors
 - Replace street signs south of Hwy 21/west of 49
 - Next year's seal coating projects / crack fill before seal coating if we have the money:
 - E. Waushara – from Retzlaff's to top of the hill, approximately 1 mile
 - Side streets off of E. Waushara
 - 32nd Dr (road to Walmart): ditching, need quote on overlay, roadway sagging at culvert (culvert itself verified OK)
9. **A motion was made by Andy, and seconded by Jeff, to approve the scheduled payments. Motion carried.**

As there was no further business, the meeting was adjourned at 8:00pm.

Ann Mosling, Clerk

TOWN OF AURORA
MINUTES OF REGULAR BOARD MEETING
Thursday, April 9, 2025

The Aurora Town Board met at the town hall on Wednesday, April 9, 2025. Officers present were Chairman CJ Young, Supervisor I Jeff Toll, Supervisor II Andy Przybyl, Treasurer Melissa Zamzow, and Clerk Ann Mosling. Resident Tom Mosling was also present.

Chairman Young called the monthly meeting to order at 6:45pm, directly following the 2025 Annual Meeting.

The Clerk verified that the meeting Agenda was posted on April 7th at these locations: 1) Town of Aurora website (www.townaurora.com), 2) Town Hall board, and 3) Town board located at Midway Gas and Oil. **A motion was made by Jeff, and seconded by Andy, to first correct the stated date of “February 13, 2025” to “March 13, 2025” under Item 5 on the Agenda dated April 9, 2024, and then approve the agenda and proceed with the meeting. Motion carried.**

A motion was made by Andy, and seconded by Jeff, to approve the Minutes from the March 13, 2025 Regular Board meeting, and enter them into the official record. Motion carried.

Officers’ Reports:

A) Treasurer’s Report:

The checking account beginning balance for **March 2025** was \$264,117.95.

Deposits: \$92.97, including \$32.97 in earned interest

Payments: \$13,494.05, with four outstanding checks totaling \$236.00

The month-end cash on-hand balance was \$250,480.87.

YTD Receipts: \$916,563.89 YTD Disbursements: \$1,359,024.24

A motion was made by Andy, and seconded by Jeff, to approve the Treasurer’s report. Motion carried.

B) Clerk:

- State Hwy Aid received 4/7/25 \$18,898.77
- WTA Annual Membership due June 15th 7/1/25-6/30/26 \$1,081.38. TAC membership is \$250.50
- Need to bill resident Eric Nason W2473 County Rd X for the replacement of fire number sign
- Town licensing expiring June 30th. **Tobacco:** Mimi’s, Midway Gas. **Liquor:** Mimi’s, Freddy’s. One Class B Retail License will be available 7/1/25 will likely be taken over by Kelley Timm for “Kelley T’s” (formerly Freddy’s) **Operator:** 6 bartenders from Mimi’s, unknown number from Kelley T’s
- Per Action Appraisers: during next monthly board meeting, will need to hold BOR meeting to adjourn to July or August
- 2025 Fire Contract Billing received from City of Berlin \$32,898.45
- Completed a 2024 audit of QuickBooks and Bank Acct – no errors or inconsistencies found
- Hall maintenance items: men’s bathroom door not latching, coffee maker needs replacing, squirrel chewing on frames of both entrance doors
- Snowplow bill for Winter 2024-2025 received from Ripon Truck Repair & Equipment \$38,770

C) Board

- CJ: snow plow caused damage on Stonehedge by running off the road

Business:

1. Andy reported a missing street sign at Cumberland Ave & County X, and a need for a “Stop Ahead” sign on Cumberland Ave approaching County X. CJ will contract the County to install these signs.
2. Discussion w/ decision on a concrete contractor for town hall parking lot and sidewalk: Andy requested KKCI to quote concrete and blacktop.
3. Charter Spectrum Permits to construct/maintain/repair utilities within highway right-of-way in the township: CJ no action needed.

4. Ongoing discussion of switching to Waushara County EMS service: CJ has still not received the results for a drive time test for the longest route in Aurora. *No action.*
5. COM2 Recycling Solutions will host a 1-day event free of charge to accept electronics for recycling. They will provide setup, manpower, and standard size boxes (a 4' cube on pallets). The board has chosen 2 possible dates: June 14th (primary) and July 12th. If an event date is scheduled, we will need to sign a contract and add the event to the town website. Ann will contact COM2.
6. Road Report: The county is currently fixing potholes caused by winter damage. The Hwy 21 detour is changing the priority of all our plans for 2025 road maintenance. We will wait to make commitments to projects until it can be determined what road maintenance will be needed as a result of the Hwy 21 detours. Trucks have been running on Cottonville Ct and Cumberland Ave, already causing significant damage to Cottonville Ct. The WI DOT stated they would repair that damage, and change the detour routes to take county roads. However, they have not posted detour route signs to date. "No Trucks" signs on have been posted on various town roads.

Current projects:

- a. 36th Ct/Allen Chikowski – CJ: no status on meeting with County Zoning Wed, Dec 18th – *no action*
- b. Pothole Cypress Dr near X intersection: Andy again refilled this pothole with gravel. The county has repaired the pothole.
- c. Replace street signs south of Hwy 21/west of 49; CJ has ordered the signs.

Future projects:

- Blacktop town hall parking lot and make curbs/sidewalk-Andy getting quotes from concrete contractors
 - Projects for Seal coating/Crack-fill before seal coating, if money is available:
 - E. Waushara – from Retzlaff's to top of the hill, approximately 1 mile
 - Side streets off of E. Waushara
 - 32nd Dr (road to Walmart): ditching, need quote on overlay, roadway sagging at culvert (culvert itself verified OK)
 - Repair snowplow damage on Stonehedge
7. **A motion was made by Andy, and seconded by Jeff, to approve the scheduled payments. Motion carried.**

As there was no further business, the meeting was adjourned at 8:00pm.

Ann Mosling, Clerk

TOWN OF AURORA
MINUTES OF ANNUAL MEETING
Wednesday, April 9, 2025

The Aurora Town Board met at the town hall on Wednesday, April 9, 2025, at 6:00 p.m. The meeting was called to order at 6:06pm by Supervisor Andy Przybyl, with a declaration that officers present at the start of the meeting did establish quorum, and were identified as Supervisor Andy Przybyl, Treasurer Melissa Zamzow, and Clerk Ann Mosling. Chairman C.J. Young and Supervisor Jeff Toll arrived after the meeting started and were then present to the end. Resident Tom Mosling was also present.

Clerk Mosling verified the meeting Agenda was posted on Monday, April 7th at these locations: 1) Town of Aurora website (www.townaurora.com), 2) Town Hall board, and 3) Town board located at Midway Gas and Oil.

The minutes from the 2024 annual meeting were approved after a **motion by Melissa Zamzow and a second by Tom Mosling. Motion carried.** (4 in favor and none opposed.)

The 2024 financial report was given by Clerk Mosling. Copies of the report were distributed to all persons present. The Income for 2024 totaled \$1,677,542.63, while the Expenses totaled \$1,562,207.77, producing a Net income of \$115,334.86. It is of special note that the income will be offset by an unpaid 2024 Ambulance service bill, which is expected to be approximately \$34,000, resulting in an expected Net income of \$81,334.86. The town had a total of \$693,806.20 available funds in its bank account on December 31, 2024. Of this amount, \$549,908.88 is real estate tax that was collected to pay Aurora's tax levies in January 2025, and the rest is Miscellaneous: \$15,000 is the town's contingency, \$12,000 is the Firetruck reserve, \$924.88 in outstanding checks not yet processed, and \$34,000 for the unpaid estimated 2024 Ambulance bill, leaving a balance of \$81,972.44 in undesignated funds. Major expenditures during 2024 included \$1,288,413.77 paid in school and county taxes, \$141,943.21 for highway repairs and improvements, \$47,839.20 for fire protection, and \$12,000 was moved into the firetruck fund. **Andy Przybyl made a motion, seconded by Melissa Zamzow, to approve the 2024 financial report. Motion carried.** (4 in favor and 0 opposed.)

A detailed road report was provided by Chairman Young in the 2024 Newsletter. The 2024 highway budget was \$158,000, of which the town spent \$153,499.57 on road repairs and improvements (\$141,943.21 in 2024, plus an additional \$11,556.36 in outstanding checks paid in January 2025). Highway expenses include: 1) Snowplowing, sand and salt; 2) Replacement of street signs East of Hwy 49; 3) Drainage and culvert work on Riverdale and Sunset roads; 4) Blacktop ¼ mile on Chicago Rd; 5) Sealcoat parts of Cumberland Dr, Cypress Ave, and 36th Ave; 6) Roadside mowing; 7) Replace broken-off stops signs; 8) New roadside signs; and 9) Pothole patching. The remaining balance of \$4,500.43 of the 2024 budget will be used in 2025 to fund the replacement of the final portion of our 4-yr project to replace the town's faded road signs, which are street signs south of Hwy 21/West of Hwy 49.

Discussion of Wages:

1. **Board Member Wages:** The wages for the Chairman, Supervisor and Treasurer were last updated in 2022, and the Clerk's wage was last updated in 2020. Andy Przybyl suggested an approximate 5% inflationary wage increase in 2025. This increase is to reward the treasurer and clerk, both relatively new in their positions, for the excellence of their work, and to compensate the board members for labor performed within and on behalf of the town, such as cutting trees, trimming vegetation, filling potholes, repairing the tractor mower, etc., in lieu of charging the town a \$15 p/hr rate for this labor. **Ann Mosling made a motion, seconded by Melissa Zamzow, to increase the Chairman's and**

Treasurer's wages from \$6,000 to \$6,300 p/yr, increase the Supervisor's wage from \$3,000 to \$3,300 p/yr, and increase the Clerk's wage from \$12,000 to \$12,500 p/yr. Motion carried. (4 in favor and 0 opposed.)

2. Election Inspector Wages: The wages for Election Inspectors and Chief Election Inspectors were last updated in 2023, and will remain unchanged in 2025. **Andy Przybly made a motion, seconded by Ann Mosling, to keep the rates for Election Inspector at \$12/hr, and Chief Election Inspector at \$15/hr. Motion carried.** (4 in favor and 0 opposed.)
3. The wages for lawn mowing was last updated in 2023, and remains unchanged for 2025. Vanda Lemke will be taking over lawn mowing duties this year. **Andy Przybly made a motion, seconded by Ann Mosling, to keep the rate for mowing the town hall and cemetery properties at \$20 p/hr if using their own lawn mower, plus mileage to/from site, plus full reimbursement of expenses, or \$15 p/hr if using the town's lawn mower. Motion carried.** (4 in favor and 0 opposed.) A reminder was issued that expenses for mowing the town hall and the cemetery need to be reported separately.
4. Wages for Roadside Mowing remain unchanged for 2025. Pete Kallas will continue to do the roadside mowing. **Andy Przybly made a motion, seconded by Ann Mosling, to keep the rate for roadside mowing at \$12/hour, plus mileage for parts pickup. Motion carried.** (4 in favor and 0 opposed.)
5. The rate for roadside patching remains unchanged at \$13.50/hr; however, the county is currently doing this work for the town. No action taken.

Mileage Rate: Ann Mosling identified the 2025 Standard Mileage Rate for Business published by the IRS and effective 1/1/2025 is \$.70 per mile. **Andy Przybyl made a motion, seconded by Tom Mosling, to use the IRS's standard mileage rate of \$.70 p/mile. Motion passed.** (4 in favor and none opposed.)

Town Levy: A value for the town's 2025 tax levy is set by the Wisconsin Department of Revenue, which may only be increased by net new construction. Aurora's tax levy of \$165,660 was established during the budget process in December of 2024. **Andy Przybyl made a motion, seconded by Ann Mosling, to approve the 2025 Town of Aurora Tax Levy of \$165,660 without adjustment. Motion passed.** (4 in favor and none opposed.) It is noted that a property revaluation assessment will be conducted in 2025 and will potentially affect property values and real estate taxes in 2026.

Town Posting Locations: The town posting locations and required newspaper publications remain unchanged in 2025. Currently the clerk posts notices in three locations: 1) on the town board located at Midway Gas & Oil, 2) on the Town Hall board, and 3) on the Town website. Also, any required newspaper notices are being published in the Waushara Argus and/or Berlin Journal. **Andy Przybyl made a motion, seconded by Melissa Zamzow, to keep the current posting locations and any necessary newspaper notifications the same in 2025. Motion passed.** (4 in favor and 0 opposed.)

Town Licenses: Current town license rates are as follows: Liquor License \$150 p/yr, Beer License \$100 p/yr, Wine \$100 p/yr, Temp Class B Liquor License \$10 p/day, Operator's License \$50 p/2-year term, Cigarette License \$20 p/yr, and the Liquor License Publication Fee is the actual cost of publication (estimation \$40). **Andy Przybyl made a motion, seconded by Jeff Toll, to keep all town licenses the same rate in 2025. Motion passed.** (6 in favor and 0 opposed.)

Town Hall Rental Fee: The current town hall rental fee for: 1) Residents \$100 includes a refundable \$50 security deposit; 2) Non-residents \$150 includes a refundable \$50 security deposit; 3) 4H Groups \$50 p/yr, no refundable security deposit. Discussion included examination of 2024 electricity consumption by month, cost of cleaning supplies, current rental rates, and general cleanliness of the facility after usage. The hall rental income should at minimum cover the cost to heat/cool the building for the days it is rented, as well as the cleaning expense associated for those days. The Rental Contract must state that the facility is to be left in

clean condition, requiring vacuuming of the floors and wiping the tables and chairs. **Andy Pryzbyl made a motion, seconded by Jeff Toll, to keep the town hall rental fees the same for 2025 for all three types of renters, and also to modify the 4H Rental Contract to require an appropriate standard of cleanliness, as well as to implement a \$50 cleaning fee per occurrence for stains left on tables, chairs, or carpeting. Motion passed.** (6 in favor and none opposed.)

Reports for Fire Protection service, Ambulance service and Zoning were not available. No action taken.

Library Donations: The current donation rate to area libraries is \$1,250 p/yr, last updated in 2024. Ann reported the town only donated \$1,000 each to the Berlin and PoySippi libraries in 2024 instead of \$1,250. **Andy Pryzbyl made a motion, seconded by Ann Mosling, to keep the library donation rate at \$1,250 in 2025. Also, the Board will examine its budget in November 2025 to determine whether it has available funds to add an additional \$250 to each of the 2025 library donations to make up the difference missing from 2024 donations, or whether it should simply make the requisite \$1,250 donation to each Berlin and PoySippi libraries in 2025. Motion passed.** (6 in favor and none opposed.)

The date for the 2026 Annual Meeting is set for Wednesday, April 15, 2026, at 6:00 p.m. in the Aurora Town Hall. This meeting will be directly followed by the April 2026 Regular monthly Board meeting, which is rescheduled from the usual 2nd Thursday of the month. **A motion was made by Andy Przybyl, and seconded by Ann Mosling. Motion passed.** (6 in favor and none opposed.)

The meeting was adjourned at 6:40 p.m.

Ann Mosling,
Town of Aurora Clerk

Town of Aurora
2025 Road Inspection Notes

Road inspection 4-13-25

Meeting started at 8:03 am

Attendees: CJ Young, Jeff Toll, Andy Przybyl

Overall: We need to understand what the detours are going to do to the cut-off road and Cumberland before we commit to any big projects.

Notes:

- Chicago - need to contact Poy Sippi to get the grading done this year
- 37th Ave - Need to investigate doing an overlay in 2 spots where there are bumps
- Exchange St. - Need to do an overlay by double culvert there is a bump in the road
- Dakota - Consider doing crack seal on the section of road if we have money
 - Lower priority.
- Cut-off road
 - discussion on how to move forward with the section in the marsh
 - Options put the same mat they are using on HWY 21 or will the road bed that is there now do the same thing?
 - Overall need to raise that section about 2' and fix it when we see the result of the detour.

Meeting adjourned 10:42am

Andy Przybyl

TOWN OF AURORA
MINUTES OF REGULAR BOARD MEETING
Thursday, May 8, 2025

The Aurora Town Board met at the town hall on Thursday, May 8, 2025. Officers present were Chairman CJ Young, Supervisor I Jeff Toll, Supervisor II Andy Przybyl, and Clerk Ann Mosling. Resident Tom Mosling was also present.

Chairman Young called the monthly meeting to order at 7:10pm, and attendees recited "The Pledge of Allegiance."

The Clerk verified that the meeting Agenda was posted on May 6th at these locations: 1) Town of Aurora website (www.townaurora.com), 2) Town Hall board, and 3) Town board located at Midway Gas and Oil. **A motion was made by Andy, and seconded by Jeff, to approve the agenda and proceed with the meeting. Motion carried.**

A motion was made by Andy, and seconded by Jeff, to approve the Minutes from the April 9, 2025 Regular Board meeting, and enter them into the official record. Motion carried.

Officers' Reports:

A) **Treasurer's Report:** Treasurer not in attendance. Report not available.

B) Clerk:

- Received 2024 Lottery Settlement from the County: \$4,596.24
- Received State Aid: Personal Property Aid \$1,543.37 and WI Act 12 Personal Property Aid \$229.83
- Clerk responded to 2 Open Requests from Sunlight Report and Republican Party of WI for information about Persons occupying the Municipal Public Elected Positions
- 2024 Municipal Financial (CT) Report completed and filed 4/29/2025
- 2024 SLFRF Report completed and filed 4/29/2025
- A notice of non-compliance with Wisconsin voter registration list maintenance statutes for Election Day Registration was received from Public Interest Legal Foundation. Aurora had received 69 new voter registrations on election day at the November 2024 General Election. The Wisconsin Election Commission (WEC) sent to each of those 69 newly registered voters an address-verification postcard, and 5 of those 69 postcards were returned from the post office to the Town of Aurora as "Undeliverable." Resolution of those 5 postcards was due in February 2025, and was found to be not completed. Following the state's maintenance procedure to resolve this non-compliance, Clerk Mosling verified that 2 voters simply had not identified their PO Box on their registration applications but that their physical Aurora address provided on their registration application was correct. Resolution of these 2 voters is that their PO Box number was updated in the WisVote database, and new address-verification postcards were resent to these voters by the WEC. 30-day notice letters were sent to the remaining 3 voters to verify their Aurora addresses. If the voters do not respond to the Clerk within 30 days (by May 22nd), or if the notice letters are returned as "Undeliverable" from the post office, the voters' Town of Aurora registration will be inactivated in the WisVote database. Aurora has until May 30th to respond to Public Interest Legal Foundation.
- WEC \$600 grant for .gov domain and domain email available through Dec 1, 2025

Business:

1. Ian Campbell's request for a Conditional Use Permit for a welding shop: *No discussion or action taken as Mr. Campbell is not present at this meeting.*
2. Review and discussion of a one-day beer license application received: **A motion was made by Andy, and seconded by Jeff, to approve the application and issue a Temporary Class "B" Beer License to the Berlin River Riders for their annual Truck and Tractor Pull scheduled for July 19, 2025, 7 a.m.- 9 p.m. Motion carried.**

3. Ongoing discussion of paving the town hall parking lot and adding sidewalk: *Received from a concrete contractor a quote for \$100K. This is too expensive. Andy will contact CR Meyer for a quote.*
4. Ongoing discussion of Waushara County EMS service to Town of Aurora: CJ requested a drive time test from the Poy Sippi EMS station to the daycare on 36th Rd south of the Fox River, which is one of the longest routes in Aurora. *Still have not received the drive test time. No action taken.*
5. Discussion of date to schedule an electronics recycling event with COM2 Recycling Solutions. *Original date scheduled was June 14th, but has changed to July 26th from 9am-12pm.*
6. Review and discussion of a one-day beer license application received: **A motion was made by Andy, and seconded by Jeff, to approve the application and issue a Temporary Class "B" Beer License to the Berlin River Riders for their annual Truck and Tractor Pull scheduled for July 19, 2025, 7 a.m.- 9 p.m. Motion carried.**
7. Action Appraisers supplies dates for Aurora's Open Book and Board of Review:
 - o Open Book scheduled on Thursday, August 2, 2025, from 9:30am to 6:30pm at the Aurora Town Hall.
 - o Board of Review scheduled on Tuesday, September 23, 2025, at the Aurora Town Hall.
8. Road report and any necessary decisions pertaining to maintenance and improvement:
Current projects:
 - i. 36th Ct/Allen Chikowski: *No action.*
 - ii. Replace street signs south of Hwy 21/west of Hwy 49: *Signs were ordered by CJ have not been received yet.*
 - iii. Repair snowplow damage on Stonehedge: *Jeff will repair*Future projects:
 - Blacktop town hall parking lot and make curbs/sidewalk (requirement for WEC election audit report): *Andy is getting a 2nd concrete quote*
 - Next year's seal coating projects / crack fill before seal coating if we have the money:
 - o E. Waushara – from Retzlaff's to top of the hill, approximately 1 mile
 - o Side streets off of E. Waushara
 - o 32nd Dr (road to Walmart): ditching, need quote on overlay, roadway sagging at culvert (culvert itself verified OK)
 - o **New item:** 37th needs new overlays due to detour traffic
9. **A motion was made by Andy, and seconded by Jeff, to approve the scheduled payments. Motion carried.**

As there was no further business, the meeting was adjourned at 8:00pm.

Ann Mosling, Clerk

TOWN OF AURORA
MINUTES OF REGULAR BOARD MEETING
Thursday, June 12, 2025

The Aurora Town Board met at the town hall on Thursday, June 12, 2025. Officers present were Chairman CJ Young, Supervisor I Jeff Toll, Treasurer Melissa Zamzow, and Clerk Ann Mosling. Resident Tom Mosling was also present.

Chairman Young called the monthly meeting to order at 7:00pm, and attendees recited "The Pledge of Allegiance."

The Clerk verified that the meeting Agenda was posted on June 6th at these locations: 1) Town of Aurora website (www.townaurora.com), 2) Town Hall board, and 3) Town board located at Midway Gas and Oil. **A motion was made by Jeff, and seconded by CJ, to approve the agenda and proceed with the meeting. Motion carried.**

A motion was made by Jeff, and seconded by CJ, to approve the Minutes from the May 8, 2025 Regular Board meeting, and enter them into the official record. Motion carried.

Officers' Reports:

A) **Treasurer's Report:** The checking account beginning balance for **May 2025** was \$164,490.97.

Deposits: \$15,876.95, including \$21.86 in earned interest

Payments: \$2,033.06, with one outstanding check totaling \$1,331.88

The month-end cash on-hand balance was \$177,002.98.

YTD Receipts: \$951,737.45 YTD Disbursements: \$1,467,405.69

A motion was made by Jeff, and seconded by CJ, to approve the Treasurer's reports. Motion carried.

B) **Clerk:**

- Firesign requested for Leach Co-owned parcel being leased by Seneca
- Sunlight Reports submitted open records request for all public notices
- DOT Surface Transportation Program 2026-2031 Program Cycle: solicitation for both design and construction projects to be scheduled during this timeframe. WisDOT will administer the project review and selection by first assessing applications for program eligibility, and then applicants compete for funding. Applications due October 31, 2025.
- Open Book Saturday, August 2, 2025 9:30am – 6:30pm
- Board of Review scheduled on Tuesday, September 23, 2025 6:00-8:00pm

Business:

1. Received notification from the county that Ian Campbell's request for a Conditional Use Permit for a welding shop has been granted.
2. Received notification from the county that Paul Turner's variance request to remove an existing garage and replace it with a 1-story parents living area has been approved.
3. Ongoing discussion of paving the town hall parking lot and adding sidewalk: *Andy not available at this meeting, but is still working on quotes, per CJ.*
4. Ongoing discussion of Waushara County EMS providing service to Town of Aurora: CJ still has not received a drive time test from the Poy Sippi EMS station to the daycare on 36th Rd south of the Fox River, which is one of the longest routes in Aurora. We assume that the drive time is too long and does not meet standards. *No action is being taken and this item is being removed from the agenda. Aurora will continue to contract EMS service with the City of Berlin.*
5. Rescheduled the electronics recycling event with COM2 Recycling Solutions to July 26th 9am-noon. Ann should check to see if it can be rescheduled from noon-3pm. Send Missy a notice when date/time is firm.

6. A review and discussion of license applications:
- 6.1 Tobacco licenses: **A motion was made by CJ, and approved by Jeff, to approve tobacco license applications to sell retail cigarettes over the counter (07/01/2025-06/30/2026) for Midway Gas and Oil, Mimi's on Route 49, and Kelley T's. Motion carried.**
- 6.2 Liquor Licenses: **A motion was made by CJ, and approved by Jeff, to approve liquor license applications to sell retail and serve alcoholic beverages (07/01/2025-06/30/2026) for Mimi's on Route 49, and Kelley T's. Motion carried.**
- 6.3 Operator Licenses: **A motion was made by CJ, and approved by Jeff, to approve Operator's License applications to serve alcoholic beverages in the Town of Aurora (07/01/2025-06/30/2027) for Jennifer Lumby (Mimi's), Crystal Metoxen (Mimi's), and Hannah Phelps (Mimi's & Kelley T's). Motion carried.**
7. Road report and any necessary decisions pertaining to maintenance and improvement. At the next meeting a decision needs to be made about which projects to tackle this summer.
**Estimate: Seal Coating lasts approximately 7 years. There are 27 miles of road in Aurora, so we should seal coat 4 miles of road per year at a cost of \$50,000 per year.*
Current projects:
- i. 36th Ct/Allen Chikowski: *No action.*
 - ii. Replace street signs south of Hwy 21/west of Hwy 49: *Completed.*
 - iii. Repair snowplow damage on Stonehedge: *Completed.*
 - iv. Northeast Asphalt was contracted by Town of Warren to replace roadway on 31st Ave – they also accidentally tore up and replaced the section located in the Town of Aurora. *Completed, \$34,045.00.*
 - v. 37th needs new overlays due to detour traffic – Northeast Asphalt has been contracted
- Future projects:
- Blacktop town hall parking lot and make curbs/sidewalk (requirement for WEC election audit report): *Andy is getting a 3rd concrete quote*
 - Next year's seal coating projects / crack fill before seal coating if we have the money:
 - o E. Waushara – from Retzlaff's to top of the hill, approximately 1 mile
 - o Side streets off of E. Waushara
 - o 32nd Dr (road to Walmart): ditching, need quote on overlay, roadway sagging at culvert (culvert itself verified OK)
 - o New pothole on Cypress; Andy filled with gravel.
8. **A motion was made by Jeff, and seconded by CJ, to approve the scheduled payments. Motion carried.**

As there was no further business, the meeting was adjourned at 8:04pm.

Ann Mosling, Clerk

TOWN OF AURORA
MINUTES OF REGULAR BOARD MEETING
Thursday, August 14, 2025

The Aurora Town Board met at the town hall on Thursday, August 14, 2025. Officers present were Chairman CJ Young, Supervisor I Jeff Toll, Supervisor II Andy Pryzbyl, and Clerk Ann Mosling. Residents Tom Mosling and Curtis Hoehne were also present.

The Chairman called the monthly meeting to order at 7:02pm, and attendees recited "The Pledge of Allegiance."

The Clerk verified the meeting Agenda was posted on August 12, 2025 at these locations: 1) Town of Aurora website (www.townaurora.com), 2) Town Hall board, and 3) Town board located at Midway Gas and Oil. **A motion was made by Jeff, and seconded by Andy, to approve the agenda and proceed with the meeting. Motion carried.**

A motion was made by Andy, and seconded by Jeff, to approve the Minutes from the July 14, 2025 Regular Board meeting, and enter them into the official record. Motion carried.

Officers' Reports:

A) **Treasurer's Report:** N/A

B) **Clerk:**

- a. Intuit QuickBooks monthly fee increased from \$65 monthly to \$75 starting in July 2025. We had no prior notification before the July payment was increased.
- b. Responded to open records request received 7/15/25 from American Transparency (openthebooks.com) requesting the names of all town employees and elected officials and their position titles, hire date, compensation: base salary, bonus and overtime amounts, and gross annual wages.
- c. COM2 Recycling Solutions collections filled two truck loads with recyclables. See attached totals.
- d. 2025 State Aid Payments: Shared Revenue \$9,482.58. Exempt Computer Aid \$33.26. School Levy Tax Credit and 1st Dollar Credit comes from County so can expect this next month.
- e. 2025 Notice of Assessment for Town of Aurora is \$33,000. This value remains unchanged from last year.
- f. Demographic Services Center preliminary estimate of Aurora's population is 998 as of 1/1/2025, which is slightly decreased from 1,001 in 2024. Approximately 798 persons of the estimated population is of voting age. Wisconsin's total population is estimated at 6,033,500, which represents a 2.3% change and a total of 139,782 persons.
- g. A water leak was observed in the town hall office underneath the east window.
- h. The tension hinge on the town hall east door is broken and has fallen off, leaving jagged mounting holes in the door that cannot be reused to mount a new tension hinge. The board will attempt to bolt a metal plate to the door onto which the tension hinge can be installed.
- i. The clerk's laptop is experiencing physical and technical issues. This issue needs to be added to the next agenda so a motion can be made whether to obtain a quote for a new computer.

Upcoming Events:

*Open Book Thursday, August 28th 9:30am-6:30pm

*Board of Review Tues, Sept 23rd 6:00-8:00pm

Business:

1. Curtis Hoehne has requested to re-zone the property located at W2003 State Rd 21, directly east of Midway Gas, for residential use. The Board believes it is likely that to obtain a conditional use permit, the county will require a mound septic system to be installed. **CJ made a motion, seconded by Jeff, to approve a zoning change of the property at W2003 State Rd 21 to residential. Curtis must petition the County Zoning Dept to either change the zoning of the property, or issue a conditional use permit that would enable a residence**

to be established. CJ will email Todd/Zoning Dept. about the Board's approval. Motion carried.

2. Discussion of Allen Chikowski's shed located on 36th Court: **Andy made a motion, seconded by CJ, to approve a proposed action to discontinue and vacate the last 60' of the roadway approaching the dead end on 36th Court, in the Town of Aurora, in order to remove the road setback issue with an existing structure bordering the Chikowski property, as detailed in a resolution drafted by Attorney Nathan Olson, and to set a public hearing to consider the discontinuance of 36th Court. The clerk shall publish a Notice of Public Hearing, give notice to the Department of Natural Resources, and shall cause the Notice of Public Hearing to be served on the owners of the frontage of lots and lands abutting the public roadway at least 30 days before the hearing. A date for the public hearing will be set at the next meeting. Motion carried.**
3. Road report and any necessary decisions pertaining to maintenance and improvement.
 - CJ received a letter from the county highway department for tree removal. It is approved, and CJ will sign and return it.

Current projects:

- a. 37th needs new overlays due to detour traffic: CJ approved \$9,833 quote from Northeast Asphalt
- b. Pave new town hall sidewalk
- c. 34th Rd pothole: completed, Andy repaired with cold mix asphalt

Future projects:

- Blacktop town hall parking lot and repair storm drainage (requirement for WEC election audit report): *project for 2026*
 - 34th Rd pothole: Andy already filled with gravel; will repair with cold mix asphalt
 - Next year's seal coating projects / crack fill before seal coating if we have the money:
 - o E. Waushara – from Retzlaff's to top of the hill, approximately 1 mile
 - o Side streets off of E. Waushara
 - o 32nd Dr (road to Walmart): ditching, need quote on overlay, roadway sagging at culvert (culvert itself verified OK)
4. **A motion was made by Andy, and seconded by Jeff, to approve the scheduled payments. Motion carried.**

As there was no further business, the meeting was adjourned at 8:30 pm.

Ann Mosling, Clerk

TOWN OF AURORA : ELECTRONICS RECYCLING EVENT - 7/26				
SI No	Item Name	Gross Weight	Tare Weight	Net Weight
1	1 Pallet CRT TV	696	40	656
2	1 Pallet CRT TV	851	40	811
3	1 Pallet CRT TV	358	40	318
4	1 Box Vaccum Cleaners	296	60	236
5	1 Box Mix Electronics	661	60	601
6	1 Box Flat Panel Monitors	566	60	506
7	1 Box Desktop Computers	599	60	539
8	1 Box CRT TV's	461	60	401
9	1 Box Flat Panel TV's	657	60	597
10	1 Box Flat Panel TV's	685	60	625
11	1 Pallet Microwaves	714	40	674
12	1 Box CRT TV's	623	60	563
13	1 Box Mix Electronics	706	60	646
14	Laptops	99	0	99
14	1 Pallet Flat Panel TV's	311	40	271
TOTAL		8283	740	7543

Mix Electronics	1247 lbs.
CRT TV's	2749 lbs.
Microwaves	674 lbs.
Vacuum Cleaners	236 lbs.
Flat Panel TV's	1493 lbs.
Laptops/Phones/Tablets	99 lbs.
Desktop Computers	539 lbs.
Flat Panel Monitors	506 lbs.

TOWN OF AURORA

MINUTES OF REGULAR BOARD MEETING

Thursday, September 11, 2025

The Aurora Town Board met at the town hall on Thursday, September 11, 2025. Officers present were Chairman CJ Young, Supervisor I Jeff Toll, Treasurer Melissa Zamzow, and Clerk Ann Mosling.

The Chairman called the monthly meeting to order at 7:06pm, and attendees recited "The Pledge of Allegiance."

The Clerk verified the meeting Agenda was posted on September 9, 2025 at these locations: 1) Town of Aurora website (www.townaurora.com), 2) Town Hall board, and 3) Town board located at Midway Gas and Oil. **CJ has suggested a change to the description of agenda Business item 8.1 to specifically identify that the discontinuance of 36th Court, Town of Aurora, applies only to the last 60' approaching the dead end of the roadway. A motion was made by Jeff, and seconded by CJ, to make this change to the agenda and proceed with the meeting. Motion carried.**

A motion was made by Jeff, and seconded by CJ, to approve the Minutes from the August 14, 2025 Regular Board meeting, and enter them into the official record. Motion carried.

Officers' Reports:

A) Treasurer's Report:

The checking account beginning balance for **August 2025** was \$126,818.39.

Deposits: \$319.86, including \$15.08 in earned interest

Payments: \$1,583.10, with two outstanding checks totaling \$426.46

The month-end cash on-hand balance was \$125,128.69.

YTD Receipts: \$987,964.74 YTD Disbursements: \$1,555,201.58

B) Clerk:

- Receipts: Aurora has received its 2024 Tax Roll Settlement of \$50,106.92 from the county. This is a \$651.92 increase over the budgeted amount of \$ 49,455.00, which was the actual amount received from 2023 tax settlement. Budget YTD receipts through Sept'25 is \$2,118,095.49 and actual YTD receipts through Sept'25 is \$1,580,917.10 (difference is \$537,178.39).
- Disbursements: September disbursements that were not budgeted include \$8,037.00 for the assessor for the 3rd installment of the Market Update Services payment, \$2,900 for the new hall sidewalk, and monthly mowing services which had not been previously paid until after the end of the season in the recent prior years. The budget YTD distribution through Sept'25 is \$2,196,879.77 **and actual YTD distribution through Sept'25 is \$1,567,377.03** (difference is \$629,501.97).
- The net increase of Actual Receipts over Actual Distribution is \$13,540.07.
- Estimates for 2026 state aids: WI Act 12 Personal Property Aid 2026 estimate is \$229.83, which is the same as last year. Personal Property Aid 2026 estimate is \$2543.37, which is up from last year \$1543.37.
- WI DOR 2024 Assessment/Sales Ratio Analysis: The 2024 Assessment-to-Sales Ratio analysis for the Town of Aurora contained 3 vacant property and 12 improved property sales. The ratios of assessment value-to-sales, which include aggregate ratio, mean ratio, and median ratio, all increased from 2023.
- WI DOR 2025 State Apportionment Report of State Taxes The WI DOR state apportionment, which is used for charging state taxes on Town of Aurora real estate, has established the 2025 Equalized Value of the Town of Aurora at \$180,670,200 which has increased \$16,062,200 / 9.76% from 2024's value of \$ 164,608,000.
- Microsoft Price Increase Increase in yearly fee to \$129.99, was \$105.49. Payment will be due in Oct'25.

Upcoming Events:

Board of Review Tues, Sept 23rd 6:00-8:00pm

- C) Board: Jeff reported a deep pothole in the roadway of old Hwy 21 by the bridge. CJ will request the county to fill the pothole.

Business:

1. Discussion of Allen Chikowski's shed located on 36th Court: A date of Monday, October 20, 2025 at 7:00 pm has been set for a Public Hearing to discuss a proposed action to discontinue and vacate the last 60' of the roadway approaching the dead end on 36th Court, in the Town of Aurora, in order to remove the road setback issue with an existing structure bordering the Chikowski property, as detailed in a resolution drafted by Attorney Nathan Olson.
2. Discussion of a new Town of Aurora dog licensing resolution to allow the county to collect licensing fees and issue licenses is currently pending approval by the county, and therefore is tabled until next month.
3. Road report and any necessary decisions pertaining to maintenance and improvement.
Current projects:
 - a. 37th needs new overlays due to detour traffic: CJ approved \$9,833 quote from Northeast Asphalt
 - b. Pave new town hall sidewalk: *completed*
 - c. County removing tree(s) in road right-of-way and filling roadway potholes/cracksFuture projects:
 - Blacktop town hall parking lot and repair storm drainage (requirement for WEC election audit report): *project for 2026*
 - 34th Rd pothole: Andy already filled with gravel; will repair with cold mix asphalt
 - Next year's seal coating projects / crack fill before seal coating if we have the money:
 - o E. Waushara – from Retzlaff's to top of the hill, approximately 1 mile
 - o Side streets off of E. Waushara
 - o 32nd Dr (road to Walmart): ditching, need quote on overlay, roadway sagging at culvert (culvert itself verified OK)
4. **A motion was made by Jeff, and seconded by CJ, to approve the scheduled payments. Motion carried.**

As there was no further business, the meeting was adjourned at 8:15 pm.

Ann Mosling, Clerk

2025 Town of Aurora Board of Review -- Second Meeting

W2319 State Highway 21, Berlin WI 54923

Tuesday, September 23, 2025

6:00-8:00 p.m.

1. Call Board of Review (BOR) to order & Meeting Recording Announcement.
2. Roll Call.
3. Confirmation of appropriate BOR and Open Meetings notices in compliance with state law.
4. Approve minutes from previous BOR First meeting.
5. Select a Chairperson for BOR.
6. Select a BOR Vice-Chairperson.
7. Verify that at least one BOR member has met the mandatory training requirements.
8. Verify that the Town has an ordinance for the confidentiality of income and expense information provided to the Assessor under state law (Wis. Stat. § 70.47(7)(af)).
9. Review of new laws.
10. Discuss with possible adoption an update to the ordinance to appoint alternate members to the BOR.
11. Discuss with possible adoption of a policy regarding the procedure for sworn telephone testimony and sworn written testimony.
12. Verify the Town has a policy regarding the procedure for waiver of BOR hearing requests.
13. Filing and summary of Annual Assessment Report (including the level of assessment) by Assessor.
14. Receipt of the assessment roll by the Clerk from the Assessor.
15. Receive the Assessment Roll and sworn statements from the Clerk.
16. Review the Assessment Roll and perform statutory duties:
 - a. Examine the roll,
 - b. Correct description or calculation errors,
 - c. Add omitted property, and
 - d. Eliminate double assessed property.
17. Discussion/Action – Certify all corrections of error under state law (Wis. Stat. § 70.43).
18. Discussion/Action – Verify with the Assessor that open book changes are included in the assessment roll.
19. Allow taxpayers to examine assessment data.
20. During the first two hours, consideration of:
 - a. Waivers of the required 48-hour notice of intent to file an objection when there is good cause,
 - b. Requests for waiver of the BOR hearing allowing the property owner an appeal directly to the circuit court,
 - c. Requests to testify by telephone or submit a sworn written statement,
 - d. Subpoena requests, and
 - e. Act on any other legally allowed or required BOR matters.
21. Review Notices of Intent to File Objection.
 - a. Mark & Jennifer Hanson, W522 Exchange St, Berlin WI 54923
22. Proceed to hear objections, if any and if proper notice/waivers given, unless scheduling objections to be heard on another date.
 - a. Objection Hearings:
 - Mark & Jennifer Hanson
 - b. BOR deliberations and roll call vote on objection heard.
 - c. Provide Notice of BOR Determination form to objector(s).
23. Consider/act on scheduling additional BOR Date(s), as necessary.
24. Adjourn (to future date if necessary).

Ann Mosling, Town of Aurora Clerk

TOWN OF AURORA
Regular Town Board Meeting
W2319 State Highway 21, Berlin, Wisconsin
Thursday, October 9, 2025
7:00 p.m.

1. Call to Order
2. Pledge of Allegiance
3. Statement of Public Notice
4. Approval of Agenda
5. Approval of Minutes from September 11, 2025, Regular Board Meeting
6. Opportunity for those in attendance to address the Board
7. Officer's Reports
 - 7.1 Treasurer: Financial report
 - 7.2 Clerk: 2026-7 Local Road Improvement Program, Estimated 2026 General Transportation Aid, Estimated 2026 Exempt Computer Aid, 2024 EMS Invoice, CD, Parcel 002-01023-0100 Update
Upcoming Event:
Monday, October 20, 2025 7:00pm Public Hearing: Discontinuance of 60' of roadway approaching the dead-end on 36th Court
 - 7.3 Board
8. Business
 - 8.1 Discussion with possible decision of water drainage on the south side of town hall building into the drainage pipe under the hall's east sidewalk.
 - 8.2 Discussion with possible decision of a new Town of Aurora Dog Licensing Resolution
 - 8.3 Discussion with possible approval of 2026 Preliminary Budget
 - 8.4 Road report and any necessary decisions pertaining to maintenance and improvement.
Current projects:
 - a. 37th Ave needs new overlays due to detour traffic; approved Northeast Asphalt quote \$9,833
 - b. County removing tree(s) in road right-of-way and filling potholes/cracksFuture projects:
 - Blacktop town hall parking lot and repair storm drainage (requirement for WEC election audit report): *project slated for 2026*
 - Next year's seal coating projects / crack fill before seal coating if we have the money:
 - o E. Waushara – from Retzlaff's to top of the hill, approximately 1 mile
 - o Side streets off of E. Waushara
 - o 32nd Dr (road to Walmart): ditching, need quote on overlay, roadway sagging at culvert (culvert itself verified OK)
9. Approval of payment vouchers
10. Opportunity for those in attendance to address the Board
11. Adjournment

Ann Mosling, Clerk

TOWN OF AURORA
MINUTES OF SPECIAL BOARD MEETING
Monday, October 20, 2025

The Aurora Town Board met at the town hall on Monday, October 20, 2025, for a special hearing to discuss a proposal to discontinue the last 60' of roadway approaching the dead end on 36th Court, in the Town of Aurora, in order to remove the road setback issue with an existing structure bordering the Chikowski property, as detailed in a resolution drafted by Attorney Nathan Olson.

Officers present were Chairman CJ Young, Supervisor I Jeff Toll, Supervisor II Andy Przybyl, and Clerk Ann Mosling. Several town residents were also present.

Reference documents:

- Resolution to Discontinue 36th Court in the Town of Aurora
- Exhibit A: Certified Survey Map
- Exhibit B: TN Land Surveying Legal Description for Road Vacation

The Chairman called the meeting to order at 7:00pm.

A motion was made by CJ, and seconded by Jeff, to approve the agenda and proceed with the meeting. Motion carried.

CJ began the discussion by providing a short history: Many years ago, Aaron Chikowski gave to the town the land needed to create a turn-around at the end of 36th Court. Sometime later, the Waushara County Zoning Department changed the required setback distance of roadways. With that change, the existing shed on the Chikowski property suddenly became in violation of the new setback distance. Aaron came to the town board and requested that he be allowed to keep his shed as is.

Residents in attendance were given an opportunity to address the Board on this matter. CJ stated that if the proposed resolution as drafted by Attorney Olson is to be passed, nothing about the functionality of the roadway is expected to change, and the Town will continue an easement to allow the turn-around on 36th Court.

A motion was made by Jeff, and seconded by Andy, to discontinue 36th Court in the Town of Aurora in order to remove the road setback issue with the existing structure on the Chikowski property, and hereby approves and adopts the "Resolution to Discontinue 36th Court in the Town of Aurora," as drafted by Attorney Nathan Olson, and directs the approval and signing of the document "Order to Discontinue 36th Court in the Town of Aurora." The Town Clerk is hereby directed to submit a certified copy of the Order to the Waushara County Highway Commissioner and that this Order shall be recorded with the Waushara County Register of Deeds. Motion carried.

As there was no further business, the meeting was adjourned at 7:10 pm.

Ann Mosling, Clerk

TOWN OF AURORA
MINUTES OF REGULAR BOARD MEETING
Thursday, November 13, 2025

The Aurora Town Board met at the town hall on Thursday, November 13, 2025. Officers present were Chairman CJ Young, Supervisor I Jeff Toll, Supervisor II Andy Przybyl, Treasurer Melissa Zamzow, and Clerk Ann Mosling. Resident Tom Mosling was also present.

The Chairman called the monthly meeting to order at 7:02pm.

The Clerk verified the meeting Agenda was posted at these locations: 1) Town of Aurora website (www.townaurora.com), 2) Town Hall board, and 3) Town board located at Midway Gas and Oil. **A motion was made by Andy, and seconded by Jeff, to approve the agenda and proceed with the meeting. Motion carried.**

A motion was made by Andy, and seconded by Jeff, to approve the Minutes from: 1) the Board of Review Sept 23, 2025, 2) the Oct 9, 2025 Regular Board meeting, and 3) the Special Hearing on Oct 20, 2025, and enter them into the official record. Motion carried.

Officers' Reports:

A) Treasurer's Report:

The checking account beginning balance for **October 2025** was \$163,485.25.

Deposits: \$19,079.82, including \$21.03 in earned interest

Payments: \$49,236.55, with two outstanding checks totaling \$126.57

The month-end cash on-hand balance was \$133,201.95.

YTD Receipts: \$1,057,180.88 YTD Disbursements: \$1,616,650.15

A motion was made by Andy, and seconded by Jeff, to approve the Treasurer's reports. Motion carried.

B) Clerk:

- The town received two notices from the county approving zoning requests: 1) an application for Conditional Use applied for by Patrick & Tanya Losse for the installation of a driveway that does not meet the 300' spacing on a Class B highway, and 2) a Conditional Use Application applied for by Curtis Hoehne to allow full-time residence on a CG Zoned parcel located at W2003 State Rd 21.
- Town hall is rented to 2 groups on Thanksgiving Day
- The town received all expected Tax Levy Certifications, and all have increased from 2024:

Waushara County	\$879,024.19	2024 was \$863,174.16
Berlin School District	\$1,096,526.93	2024 was \$1,019,215.95
Omro School District	\$983.92	2024 was \$934.67
Moraine Park TC	\$92,249.01	2024 was \$90,545.31
Fox Valley TC	\$83.28	2024 was \$79.03
- Taxes will be generated soon and must be mailed to property owners by 12/15/25. The clerk must submit to the county any special tax assessments by 11/21/25 – we have one to submit. The Mill rate worksheet is due to be released by the WI DOR for input and submission on 11/21 and the county should have loaded the school referendums into tax software by that date. Taxes will be printed by the county after the mill rates have been established, and Missy will ensure they are mailed out.
- Annual Newsletter probably needs to be ready for printing by Wed 11/26.
- CJ will call to have the missing the road sign at Cumberland Ave/Cty X replaced. It is needed by the tree farm biz on Cumberland Ave which opens in 2 weeks.

C) Board: CJ reported that tree-clearing was needed in the road right-of-way alongside Bill Thoma's property. CJ and Bill have agreed to split the cost of cleanup.

Business:

1. Discussion about collection of 2026 dog licenses: The county clerk has decided that she will collect dog license fees and issue licenses herself for the entire county. However, signing of a

- new town resolution is postponed until it is discovered why the county will be charging an additional cost for processing dog licenses for the town.
2. Discussion of the EMS Service Contract is postponed until January 2026.
 3. We have an unpaid 2025 invoice to a resident for a replacement fire sign. Ann should submit it to the county by Nov 21st as a special assessment to be added to their tax bill.
 4. **2026 Public Budget Hearing and Special Town Meeting of the Electors is scheduled for Thursday, December 11, 2025 at 7pm.**
 5. Road report and any necessary decisions pertaining to maintenance and improvement.
Current projects:
 - a. Trim trees overgrowing Cumberland Ave (\$10K budget). *Andy has marked trees to be cut. Contractor will cut until \$10K is reached.*Future projects:
 - Blacktop town hall parking lot and repair storm drainage (requirement for WEC election audit report)
 - Next year's seal coating projects / crack fill before seal coating if we have the money:
 - o E. Waushara – from Retzlaff's to top of the hill, approximately 1 mile
 - o Side streets off of E. Waushara
 - o 32nd Dr (road to Walmart): ditching, need quote on overlay, roadway sagging at culvert (culvert itself verified OK)
 6. **A motion was made by Andy, and seconded by Jeff, to approve the scheduled payments. Motion carried.**

As there was no further business, the meeting was adjourned at 8:00 pm.

Ann Mosling, Clerk

TOWN OF AURORA

MINUTES OF BUDGET PUBLIC HEARING & MEETING OF THE ELECTORS

Thursday, December 11, 2025

A public hearing for the electors of the Town of Aurora was held at the Aurora Town Hall on Thursday, December 11, 2025, at 7:00 p.m., to discuss and approve the 2026 Tax Levy assessed on the Town of Aurora, and the 2026 Town of Aurora Budget. Town of Aurora Board members present were Chairman CJ Young, Supervisor I Jeff Toll, Supervisor II Andy Przybyl, Treasurer Melissa Zamzow, and Clerk Ann Mosling. Resident Thomas Mosling was also present.

The meeting Agenda was posted on Tuesday, December 9th at these locations: 1) Town of Aurora website (www.townaurora.com), 2) Town Hall board, and 3) Town board located at Midway Gas and Oil. **A motion was made by Jeff, and seconded by Andy, to approve the agenda and proceed with the meeting. Motion carried.**

BUSINESS:

The 2026 base (tax) levy limit set for the Town of Aurora by the WI Dept of Revenue is \$166,678, which has been increased \$1,018 from last year's levy. The 2026 mill rates have been established as follows:

Taxing Body	State Aid	Levy Amt	Total Assessed Value	Mill Rate
WAUSHARA COUNTY	\$71,276.00	\$879,024.19	\$182,801,200.00	0.0048086350
TOWN OF AURORA	\$146,702.00	\$166,678.00	\$182,801,200.00	0.0009117990
OMRO SCHOOL DISTRICT	\$1,244.00	\$983.92	\$121,400.00	0.0081047780
BERLIN AREA SCHOOL DISTRICT	\$1,934,414.00	\$1,096,526.93	\$182,679,800.00	0.0060024530
MORAINES PARK VTAE DIST	\$117,518.00	\$92,249.01	\$182,679,800.00	0.0005049770
FOX VALLEY VTAE DIST	\$84.00	\$83.28	\$121,400.00	0.0006859970
Total Levy	\$2,271,238.00	\$2,235,545.33		

2026 Town of Aurora Budget

REVENUES	2025 Budget	2026 Budget	% Change
Taxes:General Levy	\$ 165,660	\$ 166,678	0.61%
Other taxes	\$ 35	\$ 35	0.00%
Intergovernmental revenues	\$ 143,299	\$ 149,900	4.40%
Licenses & permits	\$ 850	\$ 585	-45.30%
Public charges for service	\$ 200	\$ 200	0.00%
Intergovernmental charges	\$ -	\$ -	0.00%
Miscellaneous	\$ 11,056	\$ 12,736	13.19%
Fund Transfer for Firetruck Payment	\$ -	\$ 108,296	100.00%
TOTAL REVENUE	\$ 321,100	\$ 438,430	26.76%
Carryover applied	\$ 37,829	\$ 92,499	59.10%
TOTAL AVAILABLE	\$ 358,929	\$ 530,928	32.40%
EXPENDITURES	2025 Budget	2026 Budget	% Change
General government	\$ 85,680	\$ 65,967	-29.88%
Public safety	\$ 71,107	\$ 203,879	65.12%
Public works	\$ 145,542	\$ 199,458	27.03%
Health & human services	\$ 2,600	\$ 2,625	0.95%
Conservation & development	\$ -	\$ -	0.00%
Miscellaneous	\$ -	\$ -	0.00%
TOTAL EXPENDITURES	\$ 304,929	\$ 471,928	35.39%
Reserve for Firetruck	\$ 34,000	\$ 39,000	12.82%
Reserve for Contingencies	\$ 15,000	\$ 15,000	0.00%
Reserve for Computers	\$ 5,000	\$ 5,000	0.00%
TOTAL RESERVES	\$ 54,000	\$ 59,000	8.47%
TOTAL EXPENDITURES & RESERVES	\$ 358,929	\$ 530,928	32.40%

The only changes to have been made after the working budget was initially approved by the board on November 13, 2025, was to update the "*Taxes: General Levy*" with the 2026 base levy limit of **\$166,678** established by the WI Dept of Revenue, with a balancing value change to the "*Highway*" sub-budget within the Public Works budget. This updated edition of the 2026 Town of Aurora Budget (shown above) was published to the public.

A motion was made by Jeff, and seconded by Andy, to approve the 2026 Levy of \$166,678.00 without adjustment, and to approve the 2026 Town of Aurora Budget as published. The levy and budget were both approved by all the town electors present without dissent. Motion carried.

A second motion was made by Andy, and seconded by Jeff, to send \$20,000 to Ripon Truck for snowplowing expenses incurred in December 2025, and to establish a new firetruck fund with \$5,000. Motion carried.

As there was no further business, the meeting was adjourned at 8:00 pm.

Ann Mosling, Clerk

TOWN OF AURORA
MINUTES OF REGULAR BOARD MEETING
Thursday, December 11, 2025

The Aurora Town Board met at the town hall on Thursday, December 11, 2025. Officers present were Chairman CJ Young, Supervisor I Jeff Toll, Supervisor II Andy Przybyl, Treasurer Melissa Zamzow, and Clerk Ann Mosling. Resident Tom Mosling was also present.

The Chairman called the monthly meeting to order at 8:00 pm.

The Clerk verified the meeting Agenda was posted on December 9th at these locations: 1) Town of Aurora website (www.townaurora.com), 2) Town Hall board, and 3) Town board located at Midway Gas and Oil. **A motion was made by Jeff, and seconded by Andy, to approve the agenda and proceed with the meeting. Motion carried.**

A motion was made by Andy, and seconded by Jeff, to approve the minutes from the Regular Board Meeting held on November 13, 2025, and enter them into the official record. Motion carried.

Officers' Reports:

A) Treasurer's Report:

The checking account beginning balance for **November 2025** was \$133,328.52.

Deposits: \$54,543.07

Payments: \$15,389.33, with one outstanding check totaling \$30,938

The month-end cash on-hand balance was \$141,544.26.

YTD Receipts: \$1,111,723.95 YTD Disbursements: \$1,706,551.67

Missy will be at the Aurora Town Hall on the following days to collect tax payments:

Sunday, Dec 28th 9am-1pm & Saturday, Jan 31st 10am-2pm

For residents who wish to mail their tax payments, please be aware that mail is now post-marked at a central distribution center and may suffer a posting delay. Missy published a notice of new postal processing delays in her recent tax letter:

Payments for a *December receipt* must be mailed by **12/29/25**

Payments for a *January receipt* must be mailed by **01/28/26**

As of January 1, 2026, the Waushara County Clerk will be distributing all dog license tags for the Town of Aurora, so Missy will no longer be accepting dog license applications and payments along with tax payments. For more information, residents may refer to the tax letter received with their tax bill or go online to the [Town of Aurora website](http://www.townaurora.com) or the [County Clerk's website](http://www.wausharacounty.com).

A motion was made by Jeff, and seconded by Andy, to approve the Treasurer's report. Motion carried.

B) Clerk:

- November Shared Revenue \$53,998.80 up \$1,213.11 from 2024
- Wisconsin Towns Association (WTA) dues \$1,381.38 increased \$50 in 2026. Included in this amount is the additional Town Advocacy Council (TAC) membership, which is now mandatory in 2026. Aurora has been a TAC member since 2024.
- EMS overbilled 2024 payment refund \$651 received from City of Berlin
- WISL-Local Road Mileage Certification (CJ) due 12/15/25
- Filed an amended 2024 CT report to reduce balancing adjustment from \$13,336 to \$49
- Final 2026 calculation of General Transportation Aid \$81,014.50 increased \$5,419.40 in 2026
- Kyle/County Zoning submitted a change request to be made to the certified survey maps for four new lots on Cottonville Ct, Aurora originally submitted by Bob Reider/Carow Land Surveying

- New Aurora addresses issued for: 1) Leach Farms on County XX by 36th Ave so that their lessee Seneca Foods may have an address# for safety reasons (pinned to a well on the property). 2) Jason & Barbara Frohn on Cottonville Ct for a new structure.

C) Board:

- CJ reported receiving 2 complaints about snowplow service, many more complements received.
- Jeff reported that road to Walmart needs repair.
- Andy reported that trees on Cumberland Ave have not been marked yet for removal

Business:

1. The county clerk will be handling all county dog licensing in the new financial software beginning 01-01-26. **A motion was made by CJ, and seconded by Andy, to approve the new town resolution to transfer the responsibility of dog licensing from the municipal treasurer to the Waushara County Clerk. CJ and Melissa signed the resolution. Motion carried.**
2. County Land Records/Zoning depts updated Exhibits A & B for the Resolution to Discontinue 36th Ct to correct the legal description. The \$30 filing fee to file the zoning change was paid by Chikowski. Ann should file documents with the Register of Deeds and mail the updated documents to concerned persons.
3. **A motion was made by Andy, and seconded by Jeff, to increase the annual library donation by \$500 to a total of \$1,500, to be paid to each to the Berlin and PoySippi public libraries, beginning December 2025. Motion carried.**
4. Road report and any necessary decisions pertaining to maintenance and improvement.
Current projects:
 - a. Trim trees overgrowing Cumberland Ave (\$10K budget). *Andy to mark trees to be cut. Contractor will cut until \$10K is reached.*Future projects:
 - Blacktop town hall parking lot and repair storm drainage WEC election audit rpt requirement
 - Next year's seal coating projects / crack fill before seal coating if we have the money:
 - o E. Waushara – from Retzlaff's to top of the hill, approximately 1 mile
 - o Side streets off of E. Waushara
 - o 32nd Dr (road to Walmart): ditching, need quote on overlay, roadway sagging at culvert (culvert itself verified OK)
5. **A motion was made by Andy, and seconded by Jeff, to approve the scheduled payments. Motion carried.**

As there was no further business, the meeting was adjourned at 8:30 pm.

Ann Mosling, Clerk