

TOWN OF AURORA  
MINUTES OF REGULAR BOARD MEETING  
Thursday January 13, 2022

The Aurora Town Board met at the town hall on January 13, 2022, at 7:03 p.m. Officers present were, Chairman C.J. Young (via phone), Supervisor Andy Przybyl, Supervisor Jeff Toll, and Clerk Katie Reinbold.

**Clerk, Katie Reinbold, posted the agenda on January 12 at Midway Gas and Oil, Olsen's Mill, Town website and Town Hall board. The meeting agenda was accepted with a motion by Jeff, Andy made a second. Motion carried. The minutes of the December 9, 2021, Regular Board Meeting Elector's Meeting, and Budget Hearing was approved after a motion by Jeff and a second by Andy. Motion carried.**

**Officers Reports:**

- A) **Treasurer's Report:** Beginning balance of \$157,668.27, deposits of \$592,429.28 (majority of that being taxes) and interest of \$24.41, deductions of \$28,079.49, cash on hand at the end of December was \$722,018.06. **Andy made a motion to approve the treasurer's report, Jeff made a second. Motion carried.**
- B) **Clerk:** No election on February 15, will have an open house for the new voting machines, hoping to send out postcards to let people know, finish W-2s, County XX ATV ordinance has be repealed by the County, fire dues and tobacco report completed

**Business:**

- A) Temp license for Borth Trail Twisters: **Andy made a motion to approve the licenses, Jeff made a second. Motion carried.**
- B) Use ARPA money to purchase Badger Books: Clerk Katie would like to purchase Badger Books with the town's ARPA money, they are electronic poll books and Katie believes they will be good to have. **Andy made a motion to approved purchasing Badger Books with ARPA money. Jeff made a second. Motion carried.**

**A motion to approve vouchers was made by Jeff, a second was made by Andy and the motion carried. As there was no further business, the meeting was adjourned at 7:47 p.m.**

Katie Reinbold, Town of Aurora Clerk

TOWN OF AURORA  
MINUTES OF REGULAR BOARD MEETING  
Thursday February 10, 2022

The Aurora Town Board met at the town hall on February 10, 2022, at 7:02 p.m. Officers present were, Chairman C.J. Young, Supervisor Andy Przybyl, Supervisor Jeff Toll, Treasurer Melissa Zamzow, and Clerk Katie Reinbold.

**Clerk, Katie Reinbold, posted the agenda on February 9 at Midway Gas and Oil, Olsen's Mill, Town website and Town Hall board. The meeting agenda was accepted with a motion by Jeff, Andy made a second. Motion carried. The minutes of the January 13, 2022, Regular Board Meeting was approved after a motion by Andy and a second by Jeff. Motion carried.**

**Officers Reports:**

- A) **Treasurer's Report:** Beginning balance of \$722,018.06, deposits of \$745,487.70 (majority of that being taxes) and interest of \$104.01, deductions of \$928,882.64, cash on hand at the end of January was \$538,435.99. **Jeff made a motion to approve the treasurer's report, Andy made a second. Motion carried.**
- B) **Clerk:** BOR training for all of the board members, will purchase materials at a later date; did new voting machine training for election workers; open house for residents for the voting machine will be March 19 10am-12pm and March 23 6pm-8pm; Open book will be held on April 19 1:30-3:30 pm via phone and BOR will be May 12 5pm-7pm

**Business:**

- A) Move April meeting: **Jeff made a motion to move our April monthly meeting to April 19 immediately following the Annual Meeting that starts at 6:30pm. Andy made a second. Motion carried.**
- B) Library donations: The donations were missed in 2021. **Jeff made a motion to approve a donation for this year and last year and to pay it now, so it is taken care of. Andy made a second. Motion carried.**
- C) Roads: Still need to trim trees on Wisconsin St in Auroraville; 36<sup>th</sup> Rd, a resident needs some trees removed and request that the town helps. **Andy made a motion that the town pay for half of the tree removal. Jeff made a second. Motion carried.**

**A motion to approve vouchers was made by Jeff, a second was made by Andy and the motion carried. As there was no further business, the meeting was adjourned at 7:45 p.m.**

Katie Reinbold, Town of Aurora Clerk

TOWN OF AURORA  
MINUTES OF REGULAR BOARD MEETING  
Thursday March 10, 2022

The Aurora Town Board met at the town hall on March 10, 2022, at 7:01 p.m. Officers present were, Chairman C.J. Young, Supervisor Andy Przybyl, Supervisor Jeff Toll, Treasurer Melissa Zamzow, and Clerk Katie Reinbold.

**Clerk, Katie Reinbold, posted the agenda on March 8 at Midway Gas and Oil, Olsen's Mill, Town website and Town Hall board. The meeting agenda was accepted with a motion by Jeff, Andy made a second. Motion carried. The minutes of the February 10, 2022, Regular Board Meeting was approved after a motion by Andy and a second by Jeff. Motion carried.**

**Officers Reports:**

- A) **Treasurer's Report:** Beginning balance of \$538,623.12, deposits of \$114,400.04 and interest of \$55.39, deductions of \$410,595.76, four outstanding checks totaling \$2,080.00, cash on hand at the end of February was \$240,347.40. **Jeff made a motion to approve the treasurer's report, Andy made a second. Motion carried.**
- B) **Clerk:** Postcards for the open house have all been mailed.

**Business:**

- A) Discussion on 36<sup>th</sup> Rd: In 2021, the lower half of the road was completed. There were some complaints about how that part of the road had been done. C.J. thought it would be a good idea to bring the residents in to discuss the project and address any concerns. Brian Friemark from the County Highway department was present to help explain the project. There were a few resident concerns, and the board will look into them. They also need to complete the road inspection to get an idea of what else needs to be done in the town.
- B) Aurora Snowmobile Club Representative Becky Olsen: Becky came to represent the club and as an individual who likes to use Otto Brey Park. The current amenities as the park are not the property of the County. The County wants those amenities removed and has said they will replace those amenities. There is concern that those amenities won't truly be replaced. Becky is hoping the town can help keep those amenities and keep the park a place that the community can use and enjoy. C.J. suggested the board write a letter to the Parks Department and Corporate Council to ask that the current amenities stay throughout the summer and try to help resolve the situation.
- C) Road Inspection: **Jeff made a motion to have the road inspection on April 10 at 7am. Andy made a second. Motion carried.**
- D) Road Report: no other business
- E) Audit town books: The board went through the clerk's books and the treasurers book's for the audit.

**A motion to approve vouchers was made by Andy, a second was made by Jeff and the motion carried. As there was no further business, the meeting was adjourned at 8:38 p.m.**

Katie Reinbold, Town of Aurora Clerk

TOWN OF AURORA  
MINUTES OF SPECIAL BOARD MEETING  
Monday, April 11, 2022

The Aurora Town Board met at the town hall on April 11, 2022, at 7:00 p.m. Officers present were, Chairman C.J. Young, Supervisor Andy Przybyl, Supervisor Jeff Toll, and Clerk Katie Reinbold.

**Clerk, Katie Reinbold, posted the agenda on April 10th at Midway Gas and Oil, Olsen's Mill, Town website and Town Hall board. The meeting agenda was accepted with a motion by Andy, Jeff made a second. Motion carried.**

**Business:**

- A) Discussion and action on appointing Allison Davey as Clerk. Motion for appointment made by Jeff, seconded by Andy. Motion Carried.

**As there was no further business, the meeting was adjourned at 7:02 p.m.**

Katie Reinbold, Town of Aurora Clerk

TOWN OF AURORA  
MINUTES OF REGULAR BOARD MEETING  
Thursday April 19, 2022

The Aurora Town Board met at the town hall on April 19, 2022, at 7:39 p.m. Officers present were, Chairman C.J. Young, Supervisor Andy Przybyl, Supervisor Jeff Toll, and Clerk Allison Davey.

**Clerk, Allison Davey, posted the agenda on April 18th at Midway Gas and Oil, Olsen's Mill, Town website and Town Hall board. The meeting agenda was accepted with a motion by Jeff, Andy made a second. Motion carried. The minutes of the March 22, 2022, Regular Board Meeting was approved after a motion by Andy and a second by Jeff. Motion carried.**

**Officers Reports:**

- A) **Treasurer's Report:** Treasurer Melissa Zamzow not present. Update given by former Clerk Katie Reinbold. **Jeff made a motion to approve the treasurer's report, Andy made a second. Motion carried.**
- B) **Clerk:** No report given.
- C) **Board:** No report given.
- D) **Business:**
  - A) Discussion and possible action on Rural Mutal insurance presented
    - i. Presentation by victor to board, next year is the required annual review
    - ii. Reviewed by clerk and chairman previously
    - iii. \$3928 current premium increase to \$3935 with addition of voting machines and shed
      - 1. Discussion on what should be covered and for how much.
      - 2. **Andy made a motion to have a new quote with doubling the coverage on the tractor with continuing the discussion and decision at the May meeting. Jeff made a second. Motion carried.**
  - B) Roads Report and necessary decisions pertaining to maintenance and improvements:
    - i. Cottonville culvert has a hole on side of road.
    - ii. Discussion on cost and size. DNR will have to size the pipe.
    - iii. CJ will have Brian get a quote. Allison will find out if ARPA funding can be used to replace the culvert.
    - iv. Jeff will review Sunset Road and report back at the May meeting.
  - C) Ambulance contract reviewed. Based per capita. CJ reported the cost didn't change much. Discussion followed. The fire contract increased \$2000.

**A motion to approve vouchers was made by Jeff, a second was made by Andy and the motion carried. As there was no further business, the meeting was adjourned at 8:47 p.m.**

Allison Davey, Town of Aurora Clerk

ANNUAL TOWN MEETING MINUTES  
APRIL 19, 2022

The annual meeting of the Town of Aurora was held at the town hall on April 19, 2022. Notices of the meeting had been posted at Midway Gas & Oil, Olsen's Mill, and Town Hall board.

The meeting was called to order at 6:57 p. m. by Chairman Young.

The minutes from the 2021 meeting were approved after a **motion by Jeff Toll and a second by Jeff Toll. (5 in favor and 0 opposed.) Motion carried.**

The road report was given by Chairman Young. **Andy Przybyl made a motion to accept the report. Jeff Toll made a second. (5 in favor and 0 opposed.) Motion carried.**

Discussion of salaries, wages and milage: The mileage rate is the number the state uses which is \$0.585 Road patching is at \$13.50/hour plus mileage, but for this year we are going to use the county. Mowing for the town hall and Sacramento cemetery is \$15/hour (if you use your own mower) plus mileage. Roadside mowing operator will be \$12/hour. Election inspectors are at \$10/hour and chief inspectors are at \$12/hour. Chairman wages are at \$5,000, supervisors are at \$2,750, treasurer is at \$5,000, and clerk is at \$12,000.

Town posting locations were discussed. Currently the clerk posts notices at Midway Gas, Olsen's Mill, the Town Hall, and on the Town website; [www.townaurora.com](http://www.townaurora.com). Also, the required newspaper notices are being put in the Waushara Argus and Berlin Journal. **A motion to approve and keep the posting locations as is was made by C.J. Young with a second by Jeff Toll. Motion passed. (5 in favor and none opposed.)**

Beer, wine and liquor licenses were discussed. Liquor license is \$150, beer is \$100, wine is \$100, one day beer license is \$10, and cigarette is \$20. **A motion to keep them the same was made by Jeff Toll with a second by C.J. Young. Motion passed. (5 in favor and none opposed.)**

Discussion on temporary operator license for snowmobile club or events: Current 2 year license is \$25. Can be changed to 1 day event instead of two years to use as wanted. An ordinance is needed at this time. **CJ Young made a motion to table this discussion and discuss further at a regular board meeting, with a second by Jeff Toll. Motion passed. (5 in favor and none opposed.)**

No zoning report.

Ambulance contract has been sent.

A Library donation was made to both Poy Sippi and Berlin Public Libraries, \$2,000 each.

The Fire Dept report was sent to Chairman CJ Young, and was discussed at the meeting. **Andy Przybyl made a motion to approve with a second from Jeff Toll. Motion passed. (5 in favor and none opposed.)**

The 2023 Annual meeting was set for the 3rd Tuesday in April. April 18, 2023, 7:00 p.m. at the Town Hall. **Andy Przybyl a motion to approve with a second from Jeff Toll. Motion passed. (5 in favor and none opposed.)**

The meeting was adjourned.

Allison Davey  
Town of Aurora Clerk

TOWN OF AURORA  
MINUTES OF BOARD OF REVIEW  
Thursday May 12, 2022

The Aurora Town Board met at the town hall on May 13, 2021 at 5:00 p.m. Officers present were, Chairman C.J. Young, Supervisor Andy Przybyl, Supervisor Jeff Toll, Clerk Allison Davey, and Assessor Brett Brandenburg.

Clerk, Allison Davey, posted the agenda on May 11 at Midway Gas and Oil, Town website and Town Hall board.

Andy was nominated as Chairperson by Jeff. C.J. made a second. Andy is Chairperson for the Board of Review.

Jeff was nominated as Vice-Chairperson by Andy. C.J. made a second. Jeff is Vice-Chairperson for the Board of Review.

Allison, C.J., Andy, and Jeff had all attended training on April 11<sup>th</sup>, 2022. We are up to date.

Allison received the assessment roll from the assessor, Brett.

With no one at the meeting and everything looking good, Jeff made a motion to adjourn at 7:02 p.m. with nothing to discuss or schedule for future. Andy made a second. Meeting adjourned.

Allison Davey, Town of Aurora Clerk

TOWN OF AURORA  
MINUTES OF REGULAR BOARD MEETING  
Thursday June 9, 2022

The Aurora Town Board met at the town hall on June 9, 2022, at 7:04 p.m. Officers present were, Chairman C.J. Young, Supervisor Andy Przybyl, Supervisor Jeff Toll, Treasurer Melissa Zamzow, and Clerk Allison Davey, along with residents Chuck Haas, Ann Mosling and Tom Mosling.

**Clerk, Allison Davey, posted the agenda on June 8 at Midway Gas and Oil, Town website and Town Hall board. The meeting agenda was accepted with a motion by Andy, Jeff made a second. Motion carried. The minutes of the May 12, 2022, Regular Board Meeting was approved after a motion by Andy and a second by Jeff. Motion carried. The minutes of the May 12, 2022, Special Meeting was approved after a motion made by Andy and a second by Jeff.**

**Officers Reports:**

- A) **Treasurer's Report:** Beginning balance of \$241,013.00, deposits made were \$10,818.49, interest earned was 30.76, checks and other deductions were \$23,320.71, cash on hand at the end of May was \$228,510.78. **Jeff made a motion to approve the treasurer's report, Andy made a second. Motion carried.**
- B) **Clerk:** Election Ballots have been ordered.
- C) **Board:** No report.

**Business:**

- A) Discussion was had on adding a fourth authorization signature on the checking account. This allows some flexible in having the checks signed if someone is not at a meeting. Discussion was had on having all board members as authorized signatures. **A motion was made by CJ to have all board members as authorized signatures on the checking account. Andy made a second. Motion carried.**
- B) Discussion of using ARPA funds to replace two culverts. **Andy made a motion to use the APRA to pay for the replacement of two culverts. Jeff made a second. Motion carried.**
- C) License applications for "Class B" Beer Liquor license for Fred Laude (Freddy's Four Corners Restaurant) and Lori Retzlaff (Mimi's on Route 49, LLC) were received by Allison on June 7, 2022. Discussion was had on when a decision is able to be made after applications are received. **A motion to table further discussion and decision until a Special meeting on June 26, 2022 at 5 p.m. was made by Andy. Jeff made a second. Motion carried.**
- D) Roads: Discussion was had on the culverts on Cottonville and Cypress Drive. CJ reported that the culvert on Cottonville has already been replaced. The culvert on Cypress will be replaced soon.
- E) Discussion was had on starting the ditch mowing. Pete will start on Monday, June 13, 2022. **Jeff made a motion to approve the contract. Andy made a second. Motion carried.**

**A motion to approve vouchers was made by Jeff, a second was made by Andy and the motion carried. As there was no further business, the meeting was adjourned at 7:36 p.m.**

Allison Davy, Town of Aurora Clerk



TOWN OF AURORA  
MINUTES OF REGULAR BOARD MEETING  
Thursday July 14, 2022

The Aurora Town Board met at the town hall on July 14, 2022, at 7:04 p.m. Officers present were, Chairman C.J. Young, Supervisor Andy Przybyl, Supervisor Jeff Toll, Treasurer Melissa Zamzow, and Clerk Allison Davey, along with residents Ann Mosling and Tom Mosling.

**Clerk, Allison Davey, posted the agenda on July 12 at Midway Gas and Oil, Town website and Town Hall board. The meeting agenda was accepted with a motion by Jeff, Andy made a second. Motion carried. The minutes of the June 9, 2022, Regular Board Meeting and the June 26, 2022, Special Board Meeting were approved after a motion by Andy and a second by Jeff. Motion carried.**

**Officers Reports:**

- A) **Treasurer's Report:** The checking account beginning balance was \$228,510.78. Deposits of \$60,028.74 with \$30.71 in interest. Payments of \$54,748.78 leaving an ending balance of \$233,790.74. Four outstanding checks totaling \$300.00 leaves a final cash on hand amount of \$233,490.74. **Motion by Andy, second by Jeff to approve the treasurer's report. Motion carried.**
- B) **Clerk:**
- a. The additional Election Ballots that were ordered have been received.
  - b. Allison reported that she received notification that the monthly fee of the QuickBooks license has increased from \$50 to \$55.
  - c. Allison has given Missy access to QuickBooks to enable her to perform her Treasurer and Deputy Town Clerk duties.
  - d. Ann Mosling is training for the Town of Aurora Clerk position. Elections training needs to be completed ASAP.
- C) **Board:**
- a. CJ reported that a citizen has complained that the mowing needs to be done on the Town of Aurora County Roads. Pete was scheduled to start mowing ditches on June 13<sup>th</sup>, but has not started yet. Also, the stop sign at Dakota Rd was obstructed by a tree. CJ has already trimmed the tree to improve visibility, and he will request that mowing of the county roads be started.
  - b. A change is being made to the June 26, 2022, Special Meeting Agenda for the purpose of clarification: Under "Business" an item will be added as follows, "D. Discussion and decision on Liquor Licenses for 1) for Fred Laude (Freddy's 4 Corners) and 2) Lori Rezlaff (Mimi's on Route 49, LLC). **Motion by Andy, second by Jeff to approve change of wording to the agenda as requested. Motion carried.**

**Business:**

1. Discussion between members regarding the Town Clerk position. Allison has requested to step down and CJ has approached Ann Mosling regarding filling out the term previously held by Katie Reinbold and now Allison Davey. Ann states she will accept the position of Town of Aurora Town Clerk, if appointed. **Motion by Andy, second by Jeff to appoint Ann Mosling as the Town Clerk. Motion carried.**
2. Discussion was held regarding the need for an Internet hotspot for the Town Clerk and Town Treasurer to perform their duties. US Cellular and AT&T are sited as viable phone carriers that will work in the Town of Aurora area. An unlimited data plan is needed, but CJ cautioned that the hotspot is to be used for Town business only. Billing should be directed to the Town of Aurora P.O. Box. **Motion by Jeff, second by Andy for Ann to further research hotspot carriers for phone connectivity and pricing. Motion carried.**

3. Allison reported that a yearly fire inspection is due. CJ suggested that in the past fire inspections have been conducted on an election day when the building is already open. **CJ will contact the fire inspector and contract to have the inspection performed on the next election held August 9<sup>th</sup>.**
4. Melissa reported that there are two taxpayers that are currently delinquent on the personal property taxes: 1) Freddy's 4 Corners for \$12.54 and Jeffrey Scroton for \$184.12. Melissa stated that Freddy's 4 Corners is actually due to receive a return from an overpayment on their liquor license. CJ suggested that the \$12.54 could be deducted from the return on the liquor license to pay for delinquent personal property taxes. **Motion by Andy, second by Jeff for Melissa to deduct the \$12.54 (or the delinquent amount due at the time the refund check is cut-August meeting) from the refund owed to Freddy's 4 Corners, and for Melissa to send a letter to Jeffrey Scroton to notify him that \$184.12 taxes are overdue. Motion carried.**
5. The culvert on Cypress Rd has been replaced. CJ reported that Brian (Highway Commissioner) felt he needed to band the Cypress Rd culvert with an additional 5' to provide additional shoulder support because Cypress Rd is narrower than the standard size road. Brian stated that the new culvert should last 75 years. Andy suggested that the reason for the culvert replacement be identified as "waste water drainage" to ARPA when applying for funds. **Motion by Andy, second by Jeff to accept Brian's assessment. Motion carried.**
6. Allison reported that she successfully applied online for a portion of the available ARPA funds to be used to pay for the completed culvert replacement on Cottonville Rd in the amount of \$24,815.55.
7. Bids for snow plowing Town of Aurora county roads need to be posted in August. The advertisement should be posted in the Waushara Argus a minimum of 2 weeks, allowing a one-week lapse in between each ad listing. Bids should be sent to the Town's PO Box.
8. **Approval of payment vouchers was made.**
9. **Approval and signing of checks was made.**
10. **Ann was sworn into office as Town Clerk at the completion of the meeting.**
11. **Melissa was sworn into office as Deputy Town Clerk at the completion of the meeting.**

**Meeting was adjourned at 7:35 p.m.**

Ann Mosling, Town of Aurora Clerk

**TOWN OF AURORA**  
**MINUTES OF REGULAR BOARD MEETING**

Thursday, August 11, 2022

The Aurora Town Board met at the town hall on August 11, 2022, at 7:02 p.m. Officers present were Chairman C.J. Young, Supervisor Andy Przybyl, Supervisor Jeff Toll, and Clerk Ann Mosling. Residents Tom Mosling and Mel Cerney also attended this month's meeting.

The new clerk, Ann Mosling, did not pre-post the upcoming August 11 meeting agenda. Announcements of all upcoming board meetings are required to be posted 24 hours before the start of the meeting, in three locations: 1) Town Hall board, 2) Town of Aurora website ([www.townaurora.com](http://www.townaurora.com)) and 3) Town board located at Midway Gas and Oil. The Board discussed whether to proceed with the meeting or delay it until adequate posting could be made. The clerk was newly sworn into office at last month's meeting on July 14<sup>th</sup>, and immediately began training and preparing for the Partisan Primary Election held on Tuesday, August 9<sup>th</sup>. **A motion was made by Andy, and was seconded by Jeff, to accept the Agenda, proceed with the meeting, and post notices on Friday, August 12<sup>th</sup>. Motion carried. Andy also made a motion, and was seconded by Jeff, to approve the Minutes of the July 14, 2022, Regular Board Meeting. Motion carried.**

Mel Cerney brought forward his concern about the new 36<sup>th</sup> Road culvert installed by his property. The culvert is not level with the slope of the land, causing water to pool in the ditch, rising to approximately ¼ of the diameter of the culvert at one end of the culvert before water begins to spill out the opposite end. The pooled water is spilling onto his property and driveway. In addition, the ground upstream from the culvert is a sloping hill, compounding the quantity of water that flows through the culvert. CJ informed Mel that he and Brian (Highway Commissioner) are scheduled to begin to assess and repair ditches in the two weeks following Labor Day, including any grinding work that is needed. CJ is aware that a maple tree is growing in the ditch and is impeding drainage. CJ thanked Mel for bringing his concern to the Board, and assured Mel that he will address the problem in his scheduled work in September.

**Officers Reports:**

- A) **Treasurer:** The checking account beginning balance was \$233,790.74. Deposits of \$25,374.76 with \$29.47 in interest. Payments of \$26,397.82 leaving an ending balance of \$232,767.68. There were no outstanding checks.

Receipts Year-to-Date:	\$974,810.86
Disbursements Year-to-Date:	\$1,464,161.34

**Motion by Jeff, seconded by Andy, to approve the Treasurer's report. Motion carried.**

B) **Clerk:**

- a. The Board reviewed a drafted newspaper ad for "Request for Bids: Snow Plowing and Sanding Town Roads." A bid will need to be selected no later than October. As the board meeting that month is scheduled on October 13<sup>th</sup>, bids must then be received by Wednesday, October 12<sup>th</sup>. As noted in the meeting minutes from July 14, 2022, Ann will place the ad for two weeks with a week in between, in the Waushara Argus and the Berlin Journal newspapers.
- b. The Board reviewed the 'Statement of Assessment for 2022,' which Andrew Jennings has already committed to the State on behalf of the Town of Aurora. This report is informational, and does not require follow-up.
- c. The '2022 Full Value Notice' received from the WI Dept of Revenue (DOR) identifies that the Town of Aurora has been assessed with \$728,400 in manufacturing real estate and \$58,800 in manufacturing personal property, for a total value assessment of \$787,200.00, as of

January 1, 2022. The DOR's assessment requires follow-up, to ensure its accuracy and otherwise appealed. School, special and Tax Incremental District codes on the manufacturing assessment rolls must be reviewed. Ann will follow-up with the WI DOR.

- d. The Board discussed a new bill received from Rural Mutual Insurance Company for the 2021-2022 billing period. The bill must be questioned, as the additional charges are unexpected: 1) Businessowner \$36.00, 2) Farm Bureau Annual Dues \$55.00, and 3) WI Farm Bureau Contribution \$5.00. These charges were not included in the regular BusinessOwners policy dated 11/01/21 to 11/01/22 or in the policy from 2020-2021. Ann will contact Rural Mutual concerning the additional charges.
- e. CJ addressed a resident's concern, voiced to the Clerk on Election Day, about tree trimming that is needed on Wisconsin St. He is familiar with the area, and the issue of whether the offending tree(s) should be trimmed or cut down. He will make contact to have the necessary tree trimming done.
- f. The Board reviewed the WI Dept of Revenue's reminder notice to file form SL-311: Video Service Provider Report, due on August 15, 2022. Per the notification, the SL-311 Form does not need to be filed if the Town of Aurora did not impose a video service provider fee. The Board members are unaware of any video service provider fee or tax imposed, and therefore concluded that no filing is required.
- g. WI Dept of Revenue (DOR) posted its Preliminary Equalized Values, Tax Incremental District (TID) Values, Net New Construction Report, and County Apportionment Report. The review deadline was Monday, August 8, 2022. Ann will need to follow-up on this with the WI DOR. Additionally, Ann should look at Katie Reinbold's calendar to establish a calendar of events so future events are not missed.
- h. Ann reported that the clerk's laptop is experiencing printing problems, application problems, and registry errors. Service is required. **Jeff made a motion, seconded by Andy, to allow Ann to have the computer serviced, as needed, and the cost of service may be reimbursed by the Town. Motion carried.**
- i. The Past Due Notice of 2022 Census of Governments Survey of Public Employment & Payroll must be completed. Ann will follow up.
- j. The Board acknowledged the notices of funds to be received from WI Dept of Revenue, and anticipates confirmation of deposit from the Town Treasurer at the next meeting:
  - i. Notice of Shared Revenue July 25, 2022 \$2,292.35
  - ii. Notice of First Dollar Credit July 26, 2022 \$37,161.18
  - iii. Notice of Exempt Computer Aid July 25, 2022 \$33.26
  - iv. Notice of School Levy Tax Credit July 25, 2022 \$164,683.92
- k. Ann reported that J.F. Ahern Company performed an annual fire inspection on August 1, 2022. No deficiencies were found, and there were no "Technician comments" made on the report. Andy verified the fire extinguisher tag has been certified for 2022. No further action is required.

#### C) Board:

- a. Discussion between members regarding possible ATV routes in the Town of Aurora. No action is required at this time.

#### Business:

1. CJ reported that the tractor continues to have problems, and mowing was temporarily stopped for repairs. Jeff found that a leaky evaporator tube splashed on the transmission and caused it to burn out. Jeff was able to get 1<sup>st</sup>, 2<sup>nd</sup>, 5<sup>th</sup>, and 6<sup>th</sup> gears on the transmission working, while 3<sup>rd</sup> and 4<sup>th</sup> gears are still out. That repair was good enough to enable mowing to continue, but it was less than ideal as 5<sup>th</sup> gear is a little too fast for moving. Jeff requires a way to test if the remaining problem is in the transmission

box or in the wire harness, and has requested Andy's assistance. Andy agreed to help, and Andy and Jeff will work out a time to work on the tractor after it is moved from CJ's property to Jeff's. Andy suggested that the Town purchase a new transmission box while it is still available for purchase, and if it's not used immediately, kept on hand for future repairs. That decision will be made after Jeff and Andy get a chance to work on the tractor again.

2. Jeff reported that a resident, Carl Bransky, reported to him a problem in Auroraville. There is much disturbance in town with trucks and other vehicles running on- and off-road at high speed. Additionally, there are two single family dwellings that are housing multiple family units. CJ will contact the police dept about the road activity, and the zoning committee about the housing situation.
3. No action has been taken regarding the need for an Internet hotspot for the Town Clerk and Town Treasurer to perform their duties. This issue has been tabled until the next meeting.
4. **Jeff made a motion, and Andy seconded, to approve payment vouchers.**
5. **Approval and signing of checks was made by CJ.** A second approval and signature is needed from the Town Treasurer. Ann will arrange to meet with Melissa to sign payment checks, as well as pass on received checks for deposit.

**Meeting was adjourned at 8:05 p.m.**

Ann Mosling, Clerk  
Town of Aurora, Waushara County

TOWN OF AURORA  
MINUTES OF REGULAR BOARD MEETING  
Thursday, September 8, 2022

The Aurora Town Board met at the town hall on September 8, 2022, at 7:00 p.m. Officers present were, Chairman C.J. Young, Supervisor Andy Przybyl, Supervisor Jeff Toll, and Clerk Ann Mosling. Resident Tom Mosling also attended the meeting.

Clerk, Ann Mosling, posted the Board's meeting Agenda on September 6th at these locations: 1) Town of Aurora website ([www.townaurora.com](http://www.townaurora.com)), 2) Town Hall board, and 3) Town board located at Midway Gas and Oil. **A motion was made by Jeff, and seconded by Andy, to accept the Agenda and proceed with the scheduled meeting. Motion carried.**

CJ identified a correction needed in the Minutes from the August 11, 2022 Regular Board Meeting. The location of the culvert, an issue which was brought to the Board at the August 11<sup>th</sup> meeting by resident Mel Cerney, is actually located on 36<sup>th</sup> Rd not Cottonville Rd. **A motion was made by Andy, and seconded by Jeff, to make this correction in the Minutes and with this change then approve the Minutes of the August 11, 2022, Regular Board Meeting. Motion carried.**

**Officers Reports:**

A) **Treasurer's Report:** The Treasurer was unable to attend the meeting. No report was provided.

B) **Clerk:**

- a. Ads for "Requests for Bids: Snowplowing and Sanding Town Roads" were placed in the Berlin Journal and Waushara Argus. Both newspapers will run the ad on Sept 1<sup>st</sup> and 15<sup>th</sup>. Andy requested that history from the last 3 years be made available at the October board meeting, when all bids received are scheduled to be reviewed.
- b. CJ and Ann received an email from the former Clerk, Katie Reinbold, stating that no person can simultaneously hold more than one board position and receive a salary for each. Currently Melissa Zamzow is both Town Treasurer and Deputy Clerk. Melissa accepted the Deputy Clerk position only to serve in this role while the acting Clerk is temporarily unavailable. This issue is being tabled to the next meeting to allow the Board to review the Town Ordinance, and under Motion remove the Ordinance and/or Melissa as Deputy Clerk, if necessary.
- c. The subscription to Norton Security on the Clerk's laptop is expired. Ann has been in contact with IT support, Jason Johanknecht, to get it renewed, as well as servicing the PC. Andy suggested using Windows Defender security, which is included in the Microsoft 365 application seat already running on the PC, thus eliminating the cost of purchasing Norton. Jeff suggested contacting Jason for a professional opinion on using Windows Defender versus Norton. Ann will follow up before a decision is made. Andy noted that renewal of the Microsoft 365 seat on the clerk's laptop is due on October 11, 2022, for \$99.99.

C) **Board:**

- a. National property – registration requirements
- b. Discussion was held about needed tree trimming in the Town. CJ will follow up to ensure this is scheduled and completed.
- c. CJ reported that some Town roads need of repair. He will ask the pothole patching crew to work this fall.

**Business:**

1. CJ reported that the 3<sup>rd</sup> and 4<sup>th</sup> transmission gears of the tractor are not yet fixed. A decision on whether to purchase a new transmission box continues to wait until after Jeff and Andy get a chance

- to work on the tractor again. In the meantime, CJ will have Pete start mowing again on Monday, Sept 12<sup>th</sup>, using the tractor in its current condition and mowing in 5<sup>th</sup> gear even though it's a bit fast.
2. CJ and Brian (Highway Commissioner) investigated the problems with the culvert on 36<sup>th</sup> Rd, as reported by resident Mel Cerney. CJ confirmed there are some difficult issues with the culvert that will need to be fixed, and it's possible the culvert will need to be replaced. The culvert is tilted and needs to be leveled, and the surrounding ground needs to be reshaped and reditched to improve water drainage. Brian has formulated a plan for repair. Grinding work is scheduled for the end of September or early October. Mailboxes in the area will need to be relocated, and consideration must be given for large farm equipment to access fields. Decisions and scheduling of any work needed will be forthcoming.
  3. The Board reviewed the \$96.00 increase quoted by Rural Mutual Insurance Company for the following: increase mower value from \$12K to \$24K = \$36.00, and yearly expenses due in September for Farm Bureau Annual Dues = \$55.00 and WI Farm Bureau Contribution = \$5.00. These charges, along with the \$6.00 already paid for coverage on the Dominion voting machine, will increase the cost of the yearly Premium value 3,928 to \$4,019. **A motion was made by Jeff, and seconded by Andy, to approve the increase in insurance and make payment. Motion carried.**
  4. CJ reported that Amy Zacharias, Action Appraisers & Consultants, Inc, has requested to attend the October Board meeting. Amy seeks to renew the Town's contract with Action Appraisers to perform assessment duties within the Town, which expires at the end of this year. Amy reports that the Town has been out of compliance since 2021, and the last full revaluation was completed in 2019. Therefore, due to rising costs, Amy is proposing that the Town have a Market Update done in 2024. After discussion, it was decided that CJ will ask Amy to hold off performing a Market Update at this time, but it may be necessary to update our compliance in the future.
  5. CJ has been informed that a new 300' cellphone tower is planned to be installed in the Town by Bug Tussel. The location of the tower has apparently been decided and agreed upon by Waushara County without consulting the Town Board or the surrounding Town of Aurora residents.
  6. Ann presented to the Board several options for Hotspot devices and data-only plans to provide Internet access for the Clerk and Treasurer to perform their duties. No carrier was found to offer unlimited data-only plans, and several carriers do not provide cellphone service in our area. Cricket Wireless and AT&T both provide acceptable hotspot data plans and were the least expensive. **Andy made a motion, seconded by Jeff, for Ann to first verify that a contract is not required, and to purchase Cricket Wireless first choice or AT&T second choice. Motion carried.**
  7. Ann informed the Board that she will not be able to attend the next scheduled Board Meeting on October 13<sup>th</sup>. The Board agreed to reschedule the next meeting one week earlier on October 6<sup>th</sup>.
  8. Budget review scheduled: The Board will meet after the regular meeting on October 6<sup>th</sup> to work on the 2023 budget.
  9. **Jeff made a motion, and Andy seconded, to approve scheduled payments. Motion carried.** CJ approved and signed checks. A second approval and signature is required from the Town Treasurer. Ann will arrange to meet with Melissa to sign checks, as well as to pass on received checks for deposit. Discussion concluded that the Supervisors and the Clerk still need to be added to the bank profile for check-signing privileges.

The meeting was adjourned at 8:00 p.m.

Ann Mosling, Town of Aurora Clerk

TOWN OF AURORA  
MINUTES OF REGULAR BOARD MEETING  
Thursday, October 6, 2022

The Aurora Town Board met at the town hall on October 6, 2022, at 7:00 p.m. Officers present were, Chairman C.J. Young, Supervisor Andy Przybyl, Supervisor Jeff Toll, and Clerk Ann Mosling. Kris Peterson, a representative from Bug Tussel, attended a portion of the meeting to discuss the cell tower to be installed on Cumberland Ave. Many town residents also attended a portion of the meeting, expressing concerns and asking questions over the issue of the Bug Tussel cell tower. Resident Tom Mosling attended the entire meeting.

Clerk, Ann Mosling, posted the Board's meeting Agenda on the Town of Aurora website ([www.townaurora.com](http://www.townaurora.com)) and the Town Hall board on Tuesday, October 4<sup>th</sup>, and on the Town board located at Midway Gas and Oil on the morning of October 5<sup>th</sup> because this business was closed at the time of posting the day before.

CJ suggested a change to the Agenda, moving item e. Discussion of Bug Tussel cell tower on Cumberland Ave to the first item of Business, due to both our guest speaker and the large number of residents in attendance with the primary concern of the cell tower installation. **A motion was made by Jeff, and seconded by Andy, to make this change to the Agenda and proceed with the meeting. Motion carried.**

The Board reviewed the Minutes from the September 8, 2022 Regular Board Meeting. **A motion was made by Andy, and seconded by Jeff, to approve those Minutes. Motion carried.**

**Officers Reports:**

**A) Treasurer's Report:** The September report was read at the meeting. The August report is also included here in these minutes because they were not available at the September Board meeting.  
August Report:

The checking account beginning balance was \$232,767.68. Deposits of \$211.97 were made, with additional \$30.94 earned interest. Payments totaled \$18,368.87, leaving an ending balance of \$214,610.78. There were no outstanding checks.

Receipts Year-to-Date:	\$975,022.83
Disbursements Year-to-Date:	\$1,482,530.21

September Report:

The checking account beginning balance was \$214,610.78. Earned interest was \$26.44, and zero other deposits were made. Payments totaled \$262.52, leaving an ending balance of \$214,374.70. There were no outstanding checks.

Receipts Year-to-Date:	\$975,049.27
Disbursements Year-to-Date:	\$1,482,792.73

**A motion was made by Andy, and seconded by Jeff, to approve the September Treasurer's report. Motion carried.**

**B) Clerk:**

1. Software subscriptions expiring soon: Microsoft 365 renews 10-11-2022 \$99.99, domain "townaurora.com" expires 11-19-2022, approximate renewal \$20 p/year
2. Received 2023 contract from Action Appraisers & Consultants. CJ requested this item to be added to the November Board Meeting agenda.
3. Domain Email: In October 2021, Katie Reinbold reported that WEC was pushing for all municipal websites and emails to convert to ".gov." At the time the Town's webmaster wasn't too keen on this idea. However, it has recently been brought to our attention again. In contact with our webmaster and our IT support, Jason Johanknecht, it is their opinion that simply having a .gov address doesn't actually offer security, and the webmaster reported that many of the state's



municipalities have not adopted .gov email addresses in the last year. However, the Clerk's email account is receiving a high number of scam, spoofing, and phishing emails. Our webmaster suggested the Town use more professional domain email addresses (i.e., [townclerk@townaurora.com](mailto:townclerk@townaurora.com)), which would offer more security by going through the website's firewall than our current @gmail accounts. Approximate cost for a package of 5 email accounts is \$100 p/year. CJ requested that Ann get a quote from the webmaster, Laura Wagner, for the Board to review.

### C) Board:

1. Andy reported that a very large branch on a town road has been cleaned up.
2. Andy reported that Spectrum is currently installing fiber optic cable on 37<sup>th</sup> Rd. He has spoken to Vanguard, who is surveying for Spectrum, and was informed that fiber optic cable is currently being installed in the Town of Rushford and will enter Aurora on 37<sup>th</sup> Rd and County XX.

### Business:

1. Kris Peterson, Bug Tussel, reported to the Board and the town's residents that a new 300' cell tower will be installed on Cumberland Ave. Bonding for the cell tower is with Waushara County, which is one part of a large bond, including other cell towers located within multiple WI counties. Completion of the cell tower is expected by the end of 2022. The tower will have a light at the top, it will have guidewires, and it was requested to be painted orange & white. It's MIMAL technology is such that line-of-sight is not required for use. It's effective output range is a 5 mile radius, with an internet download capacity rating of 25MG per customer, and a carrying capacity of 80 customers. Construction of the pad has already begun, and the base pad electrical work has been completed and is awaiting inspection. Bug Tussel will also lay fiber optic cable within the Town beginning in mid-2023. Households within 1500' of the fiber optic cable will be able to connect to it. A lengthy discussion was had between Kris, the residents, and the Board members. Some questions were answered, but Rick left with a list of the following questions for which he will try to get answers:
  - How was the cell tower location selected?
  - Any health risks associated with cell towers?
  - Will the tower make noise or hum?
  - Will the cell tower affect property values in the area?
  - How many lights are on the tower? Where are they? What color are they?
  - Why didn't they use the existing 300' tower on Hwy 21?
  - Has there been a study on impact to local wildlife? Has the DNR done a study?
  - Has there been a study on the civil process?
  - What permits are required/have been issued? Can copies be made available?
  - Can copies of Bug Tussel's fiber routes be made available?
  - What are the lease terms for the land contract where cell tower is to be located?
  - How many cell towers are there in Waushara County? How many are the 300', non-line-of-sight type of cell towers? Where are they located?
2. Discussion and possible decision on snow plow bid. No bids have been received yet, but the review meeting had been rescheduled earlier than the original scheduled date. This issue is tabled until the upcoming Special Board Meeting, scheduled for October 19<sup>th</sup> at 8pm, at which time the Board will review submitted bids. Andy requested that Ann provide contracts from the last couple of years to review in preparation for the meeting.
3. Discussion was held about the Ordinance to Appoint Alternate Members for Board of Review, and Melissa Zamzow holding two concurrent positions on the Board. The Ordinance provides alternates for members of the Board if one should become temporarily unavailable, and the Board determined this is necessary. Additionally, it is different to serve as an alternate than to hold a second, concurrent position on the Board. **Andy made a motion, seconded by Jeff, to keep the Ordinance as it is, and to**

keep Melissa Zamzow as an alternate Board Member, but to remove Melissa as Deputy Clerk. Motion carried.

4. CJ reported the Town's roadsides have been mowed, but not without considerable tractor maintenance and part replacements. Mowing was done without the 3<sup>rd</sup> and 4<sup>th</sup> transmission gears as they are not yet fixed, so the tractor was either operating either too slow or too fast, and reverse gear has also failed. **Andy made a motion, seconded by Jeff, to have the tractor repaired by Hardford Service over the winter. Jeff is to make arrangements. Motion carried.**
5. CJ reported the work is nearly complete on the 36<sup>th</sup> Rd culvert. Culvert is level and ditch has been reshaped to improve water drainage. Road paving is scheduled for Monday, October 10<sup>th</sup>. This project cost will be an expensive hit to the budget; blacktop is less expensive than expected but labor and installation are over-budget.
6. **A Special Board Meeting has been scheduled for October 19<sup>th</sup> at 8pm.** Topics include: 1) Review and possible decision of Snow Plowing & Road Sanding Bid, and 2) 2023 Budget Review.
7. **Jeff made a motion, and Andy seconded, to approve scheduled payments. Motion carried.** CJ approved and signed checks. Melissa will sign checks on Sunday, Oct 9<sup>th</sup>.

As there was no further business, the meeting was adjourned at 9:00 p.m.

Ann Mosling  
Town of Aurora Clerk

TOWN OF AURORA  
MINUTES OF SPECIAL TOWN BOARD MEETING  
WEDNESDAY, OCTOBER 19, 2022

The Aurora Town Board met at the town hall on October 19, 2022, at 8:06 p.m. Officers present were, Chairman C.J. Young, Supervisor Andy Przybyl, Supervisor Jeff Toll, Treasurer Melissa Zamzow, and Clerk Ann Mosling. Resident Tom Mosling also attended the meeting.

Clerk, Ann Mosling, posted the Board's Special Meeting Agenda on October 17th in these locations: 1) on the Town of Aurora website ([www.townaurora.com](http://www.townaurora.com)), 2) the Town Hall board, and 3) on the Town board located at Midway Gas and Oil. **A motion was made by CJ, and seconded by Jeff, to accept the Agenda. Motion carried.**

**Business:**

1. The Board received one "Snow Plowing and Sanding Roads" bid from Retzlaff Motorsports, LLC. The bid was submitted as:
  - a. 6-month term from November 1, 2022 through March 31, 2023, for a total contract amount of \$40,000.00
  - b. Payments are to be dispersed over five months, at \$8,000.00 per month, due on the 15<sup>th</sup> of the month
  - c. Retzlaff Motorsports will not charge a storage or handling fee of sand; however, the sand is to be provided and paid for by the Town of Aurora
  - d. All plowings are to be vetted by Mike Retzlaff and CJ Young prior to sending out trucks.The Board reviewed past contracts, as well as how much they have paid for snow plowing services over the past several years. Mike Retzlaff was contacted, and the Board put a counter-offer to him. If the contract could be extended to April 31, 2023 for the same money, the Board would accept the bid. Mike agreed. CJ made the adjustment on the contract, changing March 31<sup>st</sup> to April 30<sup>th</sup>, and Board members CJ and Jeff signed the contract. Jeff will ensure the contract is returned to Mike.
2. A discussion was held over the 2023 Budget. The past several years' budgets were examined, as well as current fiscal year expenditures. Increased rates were projected for many budget line items. A formal budget for 2023 was created. Due to the lateness of hour, the Board agree to disband and let Ann finish and finalize it. The Board will need to convene again shortly before it's normally scheduled meeting in November because the Budget must be published. Ann will contact the Board when she is finished, and a Special Board meeting will be scheduled.
3. CJ and Melissa approved a scheduled payment.

**The meeting was adjourned at 10:15 p.m.**

Ann Mosling  
Town of Aurora Clerk

**TOWN OF AURORA**  
MINUTES OF REGULAR BOARD MEETING  
Wednesday, November 23, 2022

The Aurora Town Board met at the town hall on Wednesday, November 23, 2022, at 7:02 p.m. This meeting was rescheduled after the routinely scheduled 2nd Thursday of the month, November 10<sup>th</sup>, had been cancelled. Officers present were, Chairman C.J. Young, Supervisor Andy Przybyl, Supervisor Jeff Toll, Treasurer Melissa Zamzow, and Clerk Ann Mosling.

Clerk, Ann Mosling, posted the Board's meeting Agenda on Monday, November 21<sup>st</sup> at these locations: 1) Town of Aurora website ([www.townaurora.com](http://www.townaurora.com)), 2) Town Hall board, and 3) Town board located at Midway Gas and Oil. **A motion was made by Jeff, and seconded by Andy, to accept the Agenda and proceed with the scheduled meeting. Motion carried.**

The Board reviewed the Minutes from the October 6<sup>th</sup> Regular Board Meeting and the October 19<sup>th</sup> Special Board Meeting. Andy requested that the meeting minutes be emailed to the Board members so that they have a chance to review them prior to the start of the meeting. **A motion was made by Andy, and seconded by Jeff, to approve the Minutes. Motion carried.**

**Officers Reports:**

**A) Treasurer's Report:**

1. The checking account beginning balance for October 2022 was \$214,374.70. Deposits of \$60,327.86 were made, as well as \$32.95 in earned interest. Payments of \$15,961.77 were deducted leaving a statement ending balance of \$258,740.79. There was one outstanding check #2543 for \$55.85, leaving a total cash on-hand balance of \$258,684.94.  
Receipts Year-to-Date: \$1,035,377.13  
Disbursements Year-to-Date: \$1,498,810.35
2. The CD auto-renewed November 11, 2022. Andy asked what is the current interest rate? Melissa will report on this next month.
3. A discussion was held concerning the reporting of funds: income vs paid-out, budget vs actual YTD. Andy requested that we also report on budget vs actual year-to-date revenue and expenditures.

**B) Clerk:**

1. Election Day voter turn-out was good and everything ran smoothly. Election results were posted on Wednesday, November 9<sup>th</sup> in these locations: 1) inside Town Hall, 2) outside Town Hall board, 3) Town board at Midway Gas & Oil. The Aurora website shows the Waushara county results which include the Town of Aurora.
2. Final 2022 Population estimation received for the Town of Aurora is 1,001, including 799 adults. These numbers remain unchanged since the 2<sup>nd</sup> ward was created.
3. Status of WISLR Local Road Certification Packet: it has been completed and submitted by CJ ahead of the December 15<sup>th</sup> deadline. The purpose of this report is to certify that all Town roads and streets are eligible for General Transportation Aids mailed mid-August.
4. We Energies Holiday Lighting
5. Received from the WI Dept of Revenue: 2022 Property Tax Bills Payable in 2023:
  - a. Notice of School Levy Tax Credit and Major State Aids  
2022 school levy tax credit distributed July 24, 2023: \$170,132.11  
Estimate of Major State Aids allocated to Town of Aurora, Waushara County:

2021 Estimated Aids: \$2,161,770

2022 Estimated Aids: \$2,127,838

- b. Notice of Lottery and Gaming Credit: 2022 Maximum Credit Value for Town of Aurora, Waushara County:
    - School District of Berlin Area: \$251.23
    - School District of Omro: \$224.60
  - c. Notice of First Dollar Credit: 2022 Maximum Credit Value for Town of Aurora, Waushara County:
    - School District of Berlin Area: \$76.54
    - School District of Omro: \$68.43
  - d. Notice of Shared Revenue – November 2022 Distribution: \$12,990.00
6. A no-contract, monthly hotspot was purchased from Cricket on November 5, 2022 for Internet access for the Clerk and Treasurer. The service is working well. Total initial cost was \$145.24 which included: 1) Hotspot device/SIM card \$83.99, 2) one-time activation fee \$26.25, and 3) first month 20GB service plan for \$35. It is a smaller data plan than some other carriers provide, but the monthly data plan is scalable with the ability to add 5GB for \$10. We anticipate that our monthly usage will fluctuate quite a bit, increasing greatly whenever online training is performed.
  7. Victor Magnus, Rural Mutual Insurance Co, reported that the Tax Collector Bond for treasurer Melissa Zamzow is prepared. A hardcopy will be mailed to Melissa. Victor emailed a printable version of the bond, which may be printed and signed by Melissa.
  8. Jim Hansen, W2282 Qty Q Rd, from the Fox Valley Wheelers (Ripon/Omro/Berlin) has requested to attend the January 12, 2023, 7pm, Board Meeting to talk about establishing ATV routes in Aurora. Currently riders have to go around the Town of Aurora to get to common destinations like Berlin and Borth.
  9. Copies of the August 11, 2022 meeting minutes containing the Board’s decision to change the bank’s check signing privileges were distributed to Jeff, Andy and Ann. Each member needs to take this information to the bank to establish their signature authorization.

**C) Board:**

1. Jeff reported that road work is needed on Cumberland Ave. There is an area where the ditch gets sediment buildup and washouts, and there is not a culvert in this problem area. CJ will drive out and take a look.
2. CJ reported that a couple of residents have made complaint that people are dumping items along the roadsides, i.e., dresser, couches, etc. The question is who is responsible for cleaning up this stuff? Currently the Town doesn’t have anyone to do this, so it falls to the property owner to clean up their own property.

**Business:**

1. Discussion and drafting of the 2022 Newsletter has been started. Ann has finished the “Elections” comment and 2023 Tax Levy info is started but needs completion. CJ will provide the 2022 Road Report and the Chairman’s Report.
2. Town of Aurora elected office positions are expiring. <https://elections.wi.gov/candidates>  
Each of the current Board members stated that they intend to run for Caucus re-election. The schedule for the 2023 Spring Election is as follows:
  - i. December 23, 2022 5p.m.: Deadline for incumbents not seeking re-election to file Notification of Noncandidacy (EL-163)
  - ii. January 21, 2023: Last day for town governing body to hold caucus.

**The Board has scheduled the caucus on January 12, 2022 at 6:30pm.** The regular monthly board meeting for directly follow the caucus (approximately 7pm).

3. Updated discussion on the 2023 Budget: Budget has been completed, although Missy has identified an error that needs to be corrected: General Taxes Levy increased from \$162,536 to \$162,777. Newsprint publishing occurred on November 17, 2022. **The Board has scheduled the Budget Levy meeting for December 8, 2022, at 6:30pm.**
4. Ann reported that she is still updating the 2021 Municipal Financial Report. This is needed asap for the preparation of the 2022 Municipal Financial Report. Both the Mill Rate worksheet and the 2022 Municipal Financial Report worksheet have been received this week from the WI Dept of Revenue.
5. Discussion and review of the “2023 Agreement for Maintenance Assessment Services” from Action Appraisers & Consultants Inc. We are currently out of compliance on assessment values of residential and recreational property. **Jeff made a motion, and Andy seconded, to approve approve the 1-year contract for \$10,775, and CJ signed the contract.**
6. **Jeff made a motion, and Andy seconded, to approve scheduled payments. Motion carried.** CJ and Melissa signed checks.

**As there was no further business, the meeting was adjourned at 8:26 p.m.**

Ann Mosling  
Town of Aurora Clerk

**TOWN OF AURORA**  
MINUTES OF REGULAR BOARD MEETING  
Thursday, December 8, 2022

The Aurora Town Board met at the town hall on Thursday, December 8, 2022, at 6:52 p.m. Officers present were, Chairman C.J. Young, Supervisor Andy Przybyl, Supervisor Jeff Toll, Treasurer Melissa Zamzow, and Clerk Ann Mosling.

Clerk, Ann Mosling, posted the Board’s meeting Agenda on Tuesday, December 7<sup>th</sup> at these locations: 1) Town of Aurora website ([www.townaurora.com](http://www.townaurora.com)), 2) Town Hall board, and 3) Town board located at Midway Gas and Oil. **A motion was made by Jeff, and seconded by Andy, to accept the Agenda and proceed with the scheduled meeting. Motion carried.**

The Board reviewed the Minutes from the November 23<sup>rd</sup> Regular Board Meeting. **A motion was made by Andy, and seconded by Jeff, to approve the Minutes. Motion carried.**

**Officers Reports:**

**A) Treasurer’s Report:**

1. The checking account beginning balance for November 2022 was \$258,740.79. Deposits of \$13,175.33 were made, as well as \$32.38 in earned interest. Payments of \$5,841.34 were deducted leaving a statement ending balance of \$266,074.78. There were several outstanding checks, leaving a total cash on-hand balance of : \$144,249.60:

#2545-\$70.00	#2548-\$75.00	#2549-\$180.00	#2550-\$82.50
#2551-\$76,429.66	#2552-\$155.00	#2553-\$75.00	#2554-\$8,000.00
#2555-\$2,303.07	#2558-\$6.92	#2559-\$410.00	#2560-\$34,038.03

Receipts Year-to-Date: \$1,048,552.46

Disbursements Year-to-Date: \$1,626,421.02

2. Melissa reported that the 2022 Mill Rate Worksheet is due December 9<sup>th</sup>. Once completed and approved by the county, the mill rate will be used to generate a sample 2022 tax bill. Once the sample tax bill is approved, the county will print the tax bills for the Town of Aurora. Our 2022 newsletters have been printed, and are to be inserted in the tax bill envelopes. Mailing will be completed in the following week. Melissa plans to be at the Town Hall on December 30<sup>th</sup> to receive tax payments for those residents who want to pay their bills in person.

**B) Clerk:**

1. Ann reported that the 2021 Municipal Financial Report amendment has been completed and filed. The 2022 Wisconsin Liquor License reporting has also been filed. The next upcoming filings are the 2022 Municipal Levy Limit worksheet, due November 15<sup>th</sup>, and the 2022 Statement of Taxes, due November 19<sup>th</sup>.
2. Neither Pete (ditch mowing) or Beck (lawn mowing) have submitted their timesheets for 2022, so they have not yet been paid.
3. A question was raised: why are Pete, Becky, and election workers considered employees rather than services? Discussion revealed that we didn’t have a good answer to this question. Unemployment claims have been filed for 2022. **Ann will need to identify how much unemployment has been paid vs salary, and lookup unemployment regulations, and report this information at the next meeting.**

**C) Board:**

1. Jim Hansen from the Fox Valley Wheelers Club contacted each of the board members about possible ATV routes in Aurora during the last month. The board recognized that there may be a need to develop an ordinance concerning ATV routes, and discussion was held about possible solutions. The board is prepared to address this issue next month when the Fox Valley Wheelers presents at the January board meeting.
2. CJ reported some potential upcoming business: Mr. Olsen has applied for another grain bin to be located in Aurora. Waushara County informed him that a conditional use permit will be required, which would have to be processed through the Town of Aurora. Mr. Olsen has also submitted plans for three hog barns, but a location has not been determined yet.

**Business:**

1. The road patch on Cypress Ave is completed. The road was accidentally damaged by equipment operated by Pete while he was working for B&A Young Farms. Pete has submitted a claim with his insurance, and he will be reimbursing the town for its expenditures to repair the road.
2. CJ reported that the county did a temporary patch on Chicago Rd before deer hunting season. The repair was made with a cold mix, and the county intends to replace this with a permanent hot mix as warmer weather permits in 2023.
3. **Jeff made a motion, and Andy seconded, to approve scheduled payments. Motion carried.** CJ and Melissa signed checks.

**As there was no further business, the meeting was adjourned at 7:45 p.m.**

Ann Mosling  
Town of Aurora Clerk